

myTools

Customize your Web experience

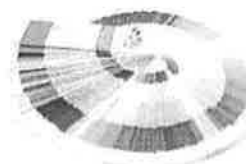
Accessing myTools

To access myTools:

1. Visit **www.umar.com**.
2. Select **Members**.
3. Enter the member ID located on your ID card in the Online Services Access box.
4. Click **Go to my online services**. Our Web site will redirect you to your online services home page.
5. If you have previously registered for online services, enter your username and password in the member login box and click **Submit** to log in, or if you have not yet registered for online services, click the **Need a Username? Register here** link and follow the prompts to complete your registration.
6. After you have logged in, my-Home page is displayed. Click the **myTools** tab.

Need a form?

You'll find a variety of forms in the Claim Forms section. You can also download a sample explanation of benefits (EOB) form that explains all of the information that appears on your EOBs. Click a form name in the Claim Forms portlet to print or download the form.



Need to change your profile settings?

The myProfile portlet lets you update your site registration information and allow you to customize your Web experience. Click Update Profile to edit your user information and security question/answer, as well as select your e-mail notification options and permissions for allowing your family members access to the site.

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