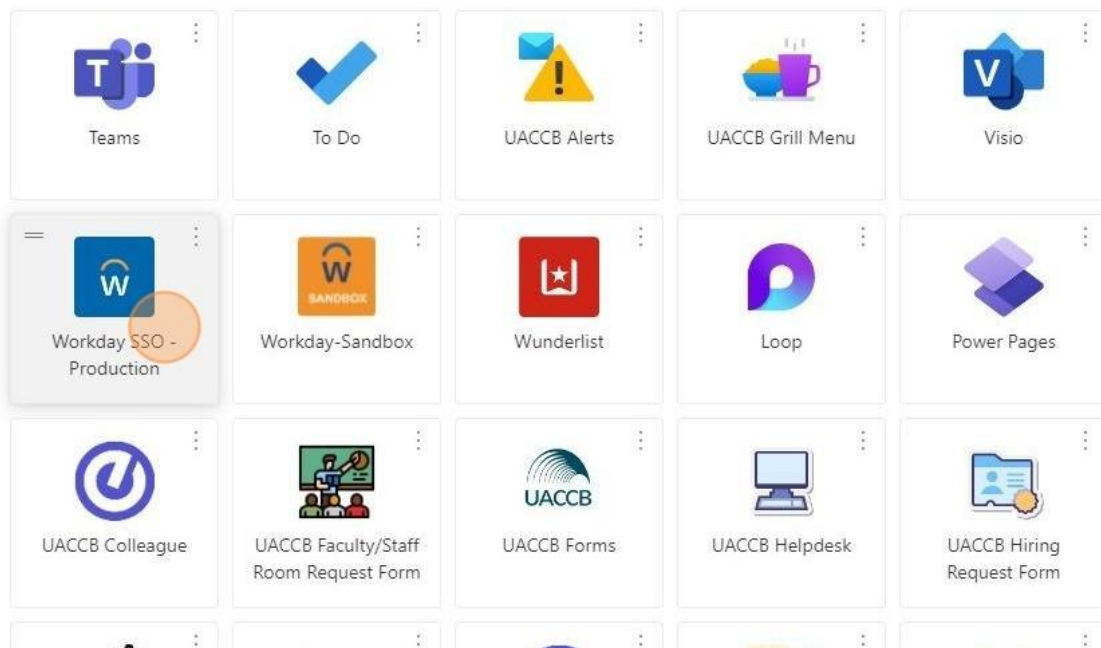


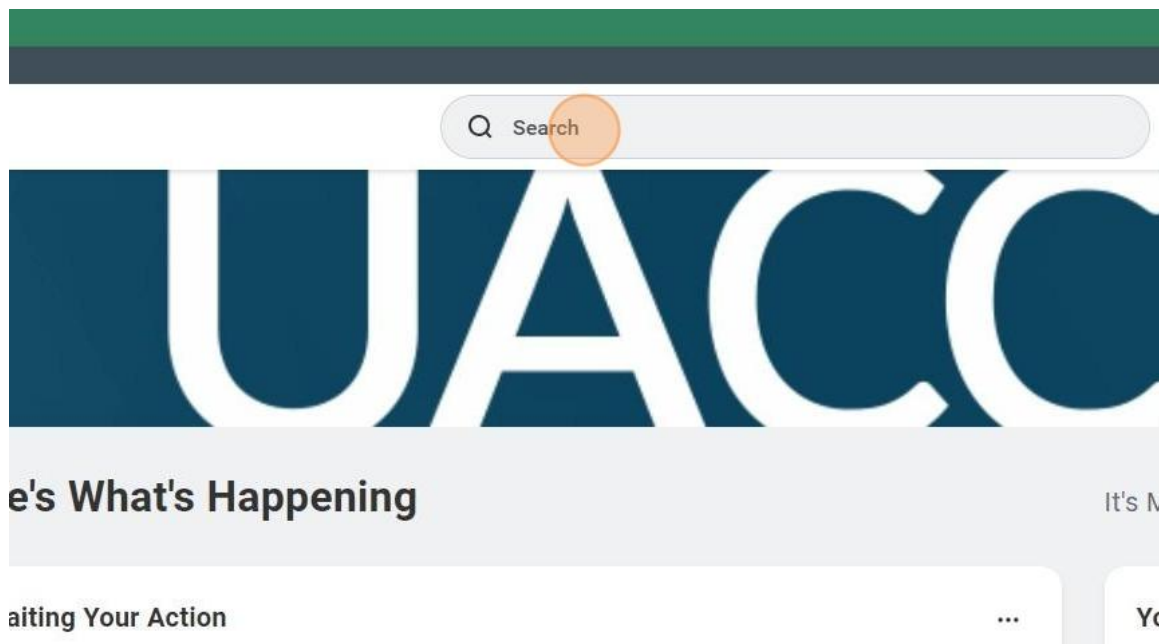
How to Apply: UACCB LPN to RN Program

1. Navigate to <https://myapps.microsoft.com/>

2. Click "Workday SSO - Production"

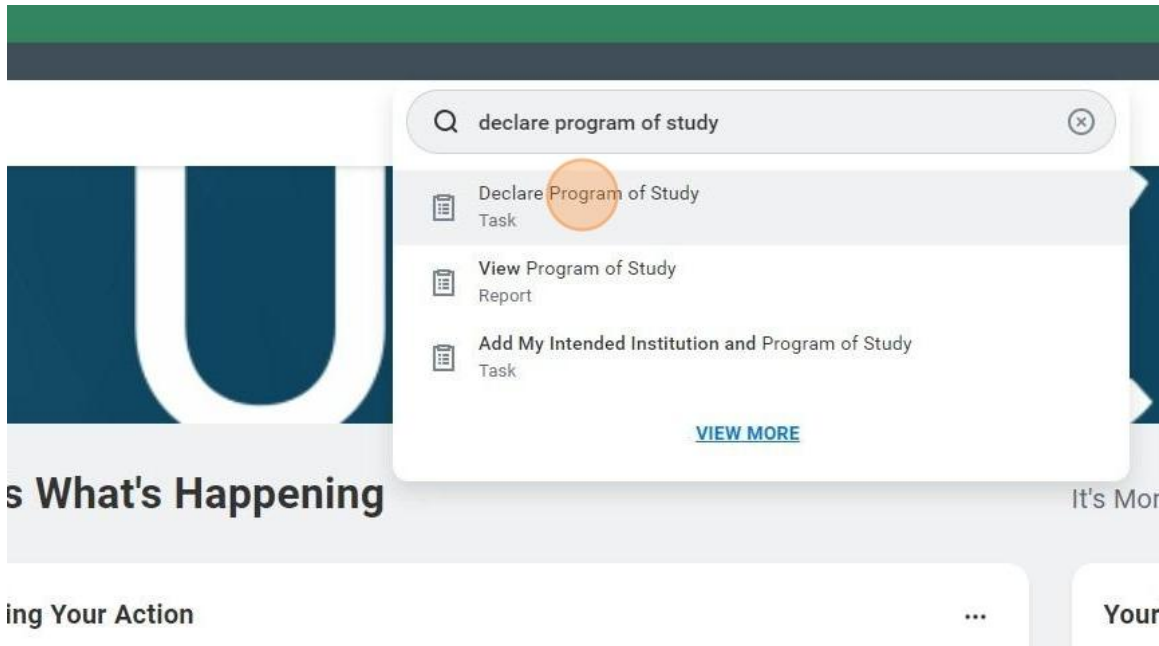


3. Click the "Search" field.



4. Type "Declare Program of Study"

5. Click "Program"



6. Click the "Academic Unit" field.

A screenshot of a web application form titled "Declare Program of Study". The form is set against a dark header with a "MENU" button and the "UACCB" logo. The form contains several fields: "Academic Record" with a red asterisk and a dropdown menu showing "University of Arkansas Community College at Batesville - UACCB | Division of Nu"; "Academic Unit" with a red asterisk, a dropdown menu (highlighted with an orange circle), and a three-dot menu icon; "Academic Level" with a dropdown menu showing "Undergraduate"; "Program of Study" with a red asterisk, a dropdown menu, and a three-dot menu icon; "Program Credential" with the text "(empty)"; and "Academic Period" with a red asterisk and a dropdown menu. The form is styled with a clean, modern design using a light gray background and dark text.

7. Click "University of Arkansas Community College at Batesville - UACCB | Division of Nursing and Allied Health"

Academic Unit *	Search ☐ University of Arkansas Community College at Batesville ☐ University of Arkansas Community College at Batesville - UACCB Division of Career Education ☐ University of Arkansas Community College at Batesville - UACCB Division of General Education ☒ University of Arkansas Community College at Batesville - UACCB Division of Nursing and Allied Health ☐ University of Arkansas Community College at Batesville - UACCB Division of Workforce Education	Academic Level	Undergraduate
Program of Study		Program Credential	(empty)
Academic Period			

8. Click the "Program of Study" field.

Academic Record *	University of Arkansas Community College at Batesville - UACCB Division of Nu		
Academic Unit *	× University of Arkansas Community College at Batesville - UACCB Division of Nursing and Allied Health	Academic Level	Undergraduate
Program of Study *		Program Credential	(empty)
Academic Period *			

9. Click "All"

Academic Record * [redacted] - University of Arkansas Community College at Batesville - UACCB | Division of Nu

Academic Unit *

× University of Arkansas
Community College at Batesville
- UACCB | Division of Nursing
and Allied Health

 Academic Level Undergraduate

Program of Study *

Search
Partial List (First 500 Entries)
All

 Program Credential (empty)

Academic Period * [redacted]

10. Click the appropriate LPN to RN program.

Declare Program of Study

Academic Record * [redacted] 4 - Active University of Arkansas Community College at Batesville - UACCB | Division of Nursing and Allied Health/Undergraduate (

Academic Unit *

University of Arkansas
Community College at Batesville
× - UACCB | Division of Nursing
and Allied Health

 Academic Level Undergraduate

Program of Study *

Search
← All
● Practical Nursing Technical
Certificate
○ Registered Nursing (LPN to RN)
Associate of Applied Science
○ Registered Nursing (LPN to RN
Online) Associate of Applied
Science
○ Registered Nursing (Traditional)
Associate of Applied Science

 Program Credential (empty)

Academic Period * [redacted] must have a value.

11. Click the "Academic Period" field.

Academic Unit *

University of Arkansas
Community College at Batesville
- UACCB | Division of Nursing
and Allied Health

 Academic Level Undergraduate

Program of Study *

Registered Nursing
(Traditional) Associate of
Applied Science

 Program Credential A.A.S. - Associate of Applied Science

Academic Period *
Error: Select an academic period. If none are available, contact your administrator.

12. Select the semester you plan to begin the program.

Academic Unit *

Community College at Batesville
- UACCB | Division of Nursing
and Allied Health

 Academic Level Undergraduate

Program of Study *

Pre-Licensure RN Associate
of Applied Science

 Program Credential A.A.S. - Associate of Applied Science

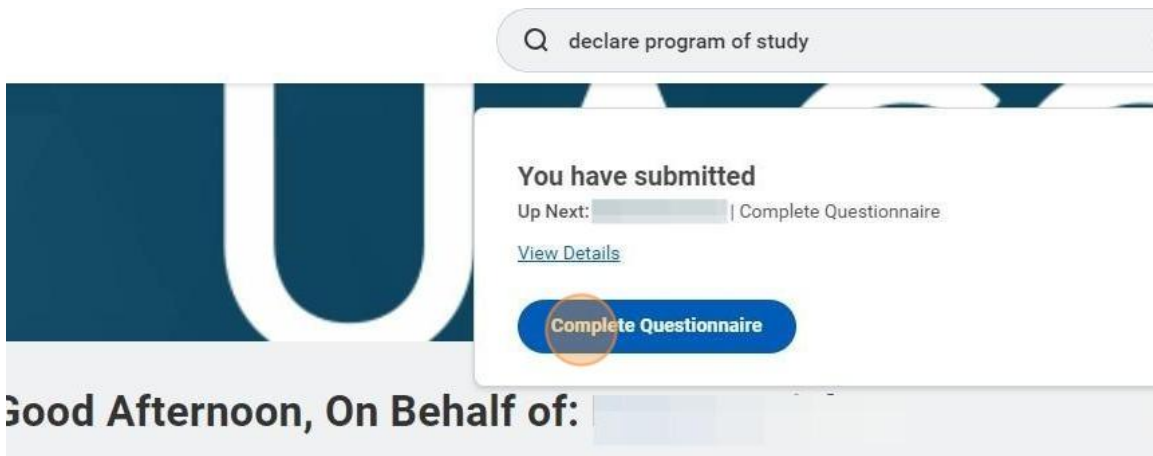
Academic Period *

Search
☐ UACCB Fall 2024 (08/19/2024-
12/13/2024)

13. Click "OK"



14. Click "Complete Questionnaire"



15. Answer all the questions.

16. Click "Submit"

A screenshot of a questionnaire form. The first section asks, "In the past two years, have you been the subject of chemical or alcohol dependency intervention or participation in chemical (Required)" and has two radio button options: "Yes" and "No". The second section asks, "I attest that the information provided on this application is accurate and complete. (Required)" and also has two radio button options: "Yes" and "No". At the bottom of the form, there are three buttons: an orange button labeled "Submit", a white button with a grey border labeled "Save for Later", and a white button with a grey border labeled "Cancel".