# Request an Audit Form

## 

## Student Information

Name: Click or tap here to enter text.

Student ID: Click or tap here to enter text.

## Course Information

|  |  |
| --- | --- |
| Course Code and Title | Instructor (if known) |
| Click or tap here to enter text. | Click or tap here to enter text. |

## Request for Audit Confirmation

Auditing courses are subject to the same regulations as other students with regard to registration, tuition/fee payment, and attendance, but the auditing student will neither take examinations nor receive quality points or hours earned for the course(s). The course(s) cannot be used to meet prerequisite requirements. Audited course grades will be shown on the official transcript as “AU.”

I understand I may change from taking a course for audit to credit during the first week of the semester only. As an auditing student, if I do not wish to complete the course(s), I must meet with my navigator/advisor to ensure the official withdrawal or drop process is followed.

## Signatures and Approvals

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Student Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Navigator/Advisor Date

Approved: \_\_\_\_\_\_\_ Denied: \_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Registrar Date