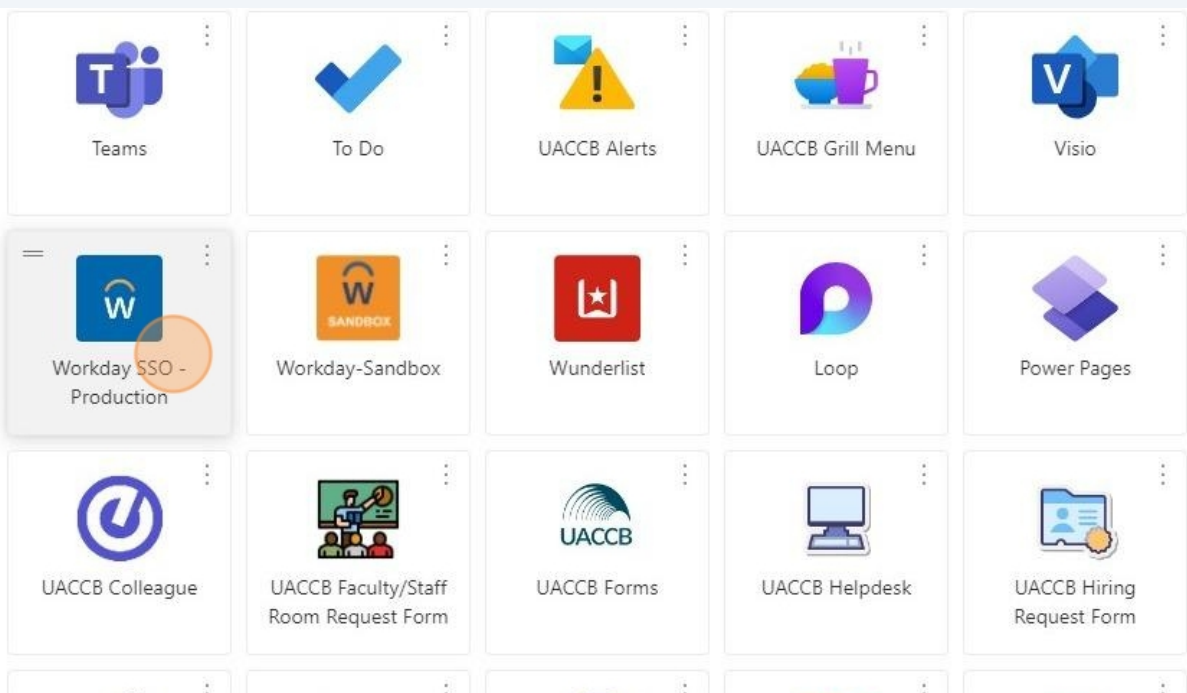


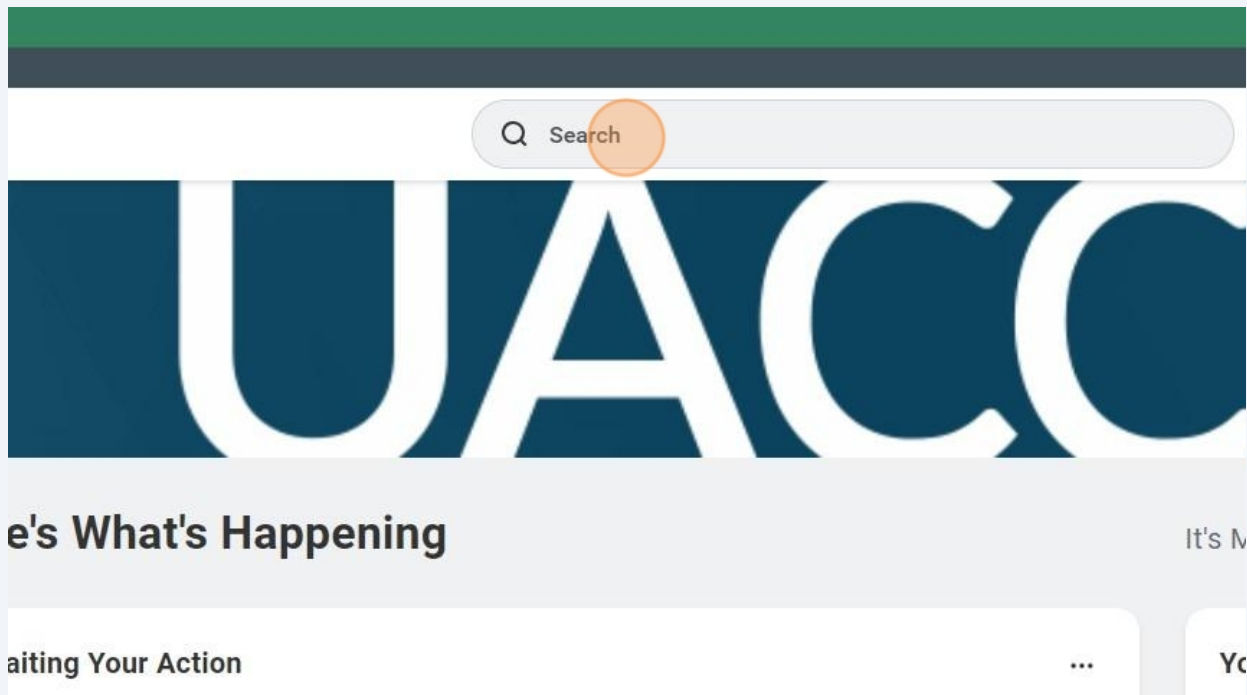
How to Apply: UACCB LPN to RN Program Spring 2025

1 Navigate to <https://myapps.microsoft.com/>

2 Click "Workday SSO - Production"

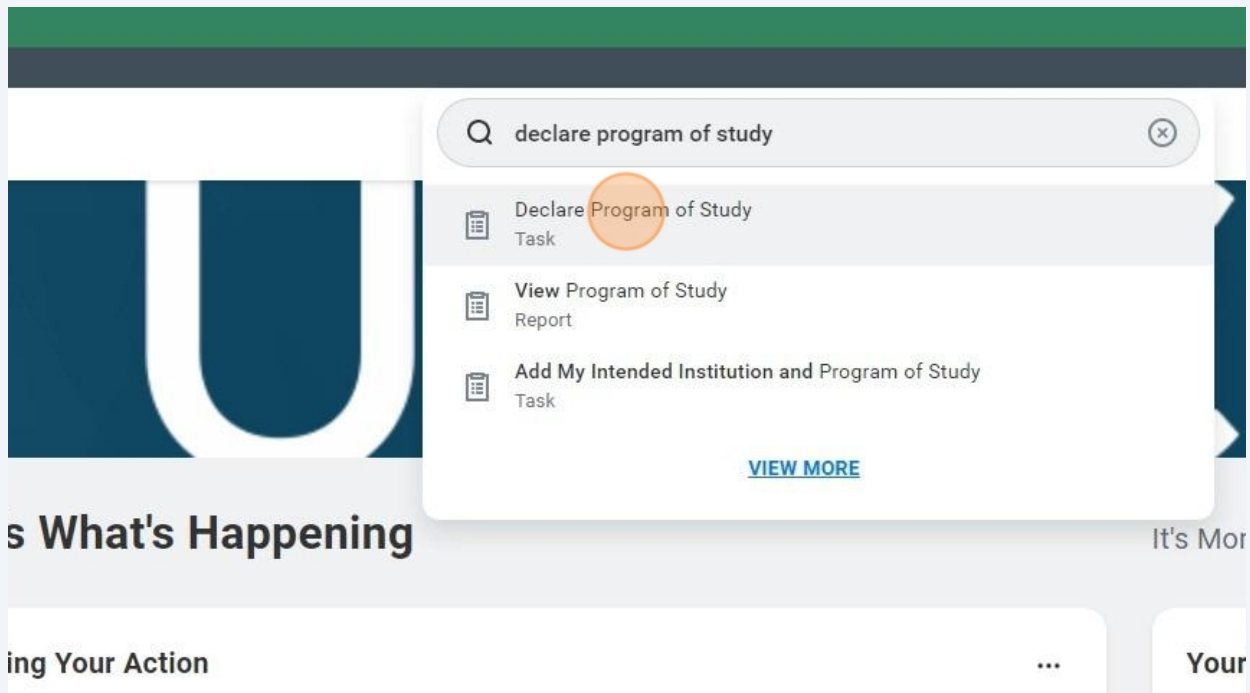


3 Click the "Search" field.



4 Type "Declare Program of Study"

5 Click "Program"



6 Click the "Academic Unit" field.

A screenshot of a web application form titled "Declare Program of Study". The form is located on a page with a dark header bar containing a "MENU" button and the text "UACCB". The form fields are as follows: "Academic Record" with a red asterisk and a dropdown menu showing "University of Arkansas Community College at Batesville - UACCB | Division of Nu"; "Academic Unit" with a red asterisk, a dropdown menu, and an orange circle highlighting the dropdown arrow; "Academic Level" with the text "Undergraduate"; "Program of Study" with a red asterisk and a dropdown menu; "Program Credential" with the text "(empty)"; and "Academic Period" with a red asterisk and a dropdown menu. Each dropdown menu has a three-line icon on the right side.

7

Click "University of Arkansas Community College at Batesville - UACCB | Division of Nursing and Allied Health"

The screenshot shows a form with the following fields and values:

- Academic Unit ***: A dropdown menu is open, showing a list of options. The option "University of Arkansas Community College at Batesville - UACCB | Division of Nursing and Allied Health" is selected and highlighted with an orange circle.
- Academic Level**: Undergraduate
- Program of Study**: (empty)
- Academic Period**: (empty)
- Program Credential**: (empty)

8



Click the "Program of Study" field.

The screenshot shows a form with the following fields and values:



- Academic Record ***: University of Arkansas Community College at Batesville - UACCB | Division of Nu
- Academic Unit ***: University of Arkansas Community College at Batesville - UACCB | Division of Nursing and Allied Health
- Academic Level**: Undergraduate
- Program of Study ***: (empty) - This field is highlighted with an orange circle.
- Academic Period ***: (empty)
- Program Credential**: (empty)

9 Click "All"

Academic Record * [redacted] - University of Arkansas Community College at Batesville - UACCB | Division of Nu



Academic Unit *  University of Arkansas
Community College at Batesville
- UACCB | Division of Nursing
and Allied Health  Academic Level Undergraduate

Program of Study *  Search  Program Credential (empty)

Academic Period *  Partial List (First 500 Entries) >
 All >

10 Click the appropriate "LPN to RN" program

Program of Study *  Search  Program Credential (empty)

Academic Period *  < All
 ☒ LPN to RN (Online) Associate of
Applied Science
☐ LPN to RN Associate of Applied
Science
☐ Practical Nursing Technical
Certificate
☐ Pre-Licensure RN Associate of
Applied Science ...

11 Click the "Academic Period" field.

Academic Unit *

Academic Level Undergraduate

Program of Study *

Program Credential A.A.S. - Associate of Applied Science

Academic Period *

12 Click "UACCB Spring 2025"

Academic Unit *

Academic Level Undergraduate

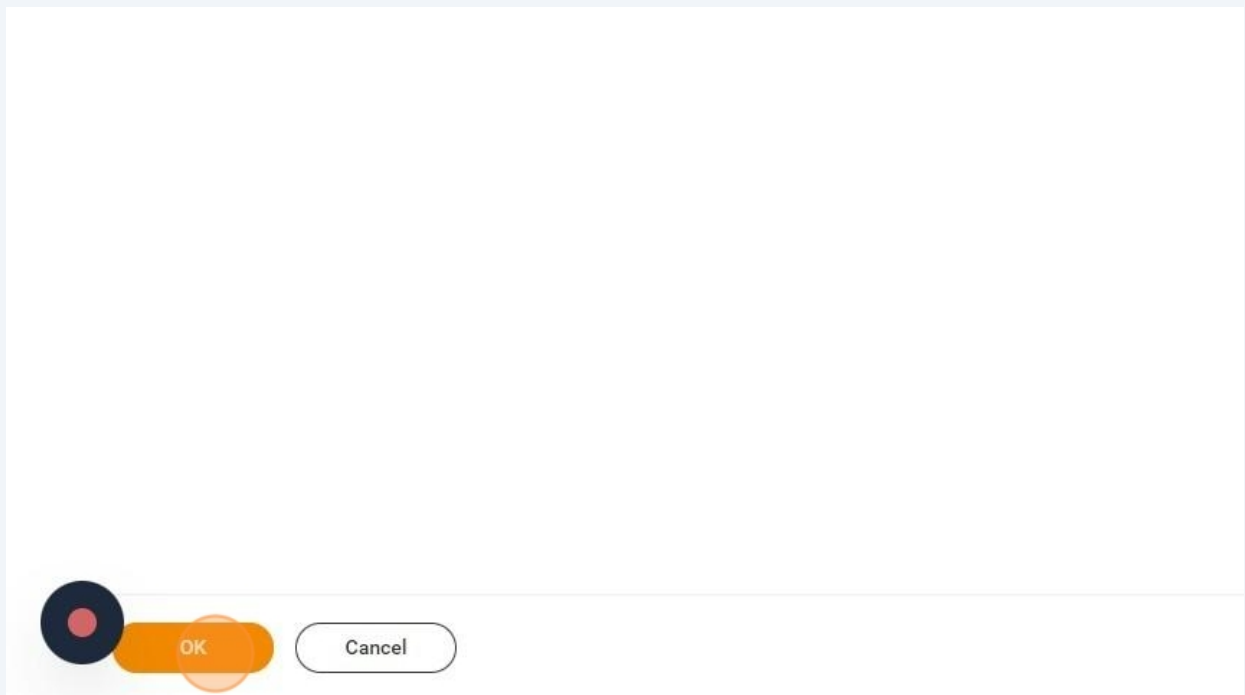
Program of Study *

Program Credential A.A.S. - Associate of Applied Science

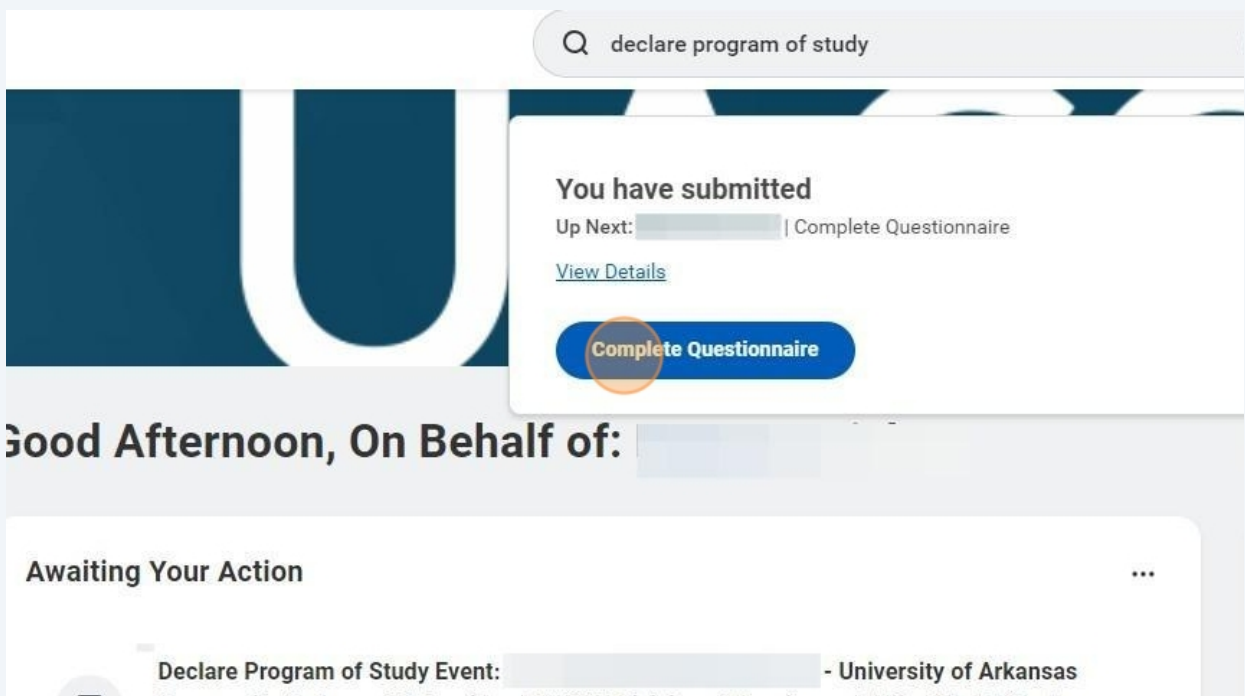
Academic Period *

☐ UACCB Fall 2024 (08/19/2024-12/13/2024)

13 Click "OK"

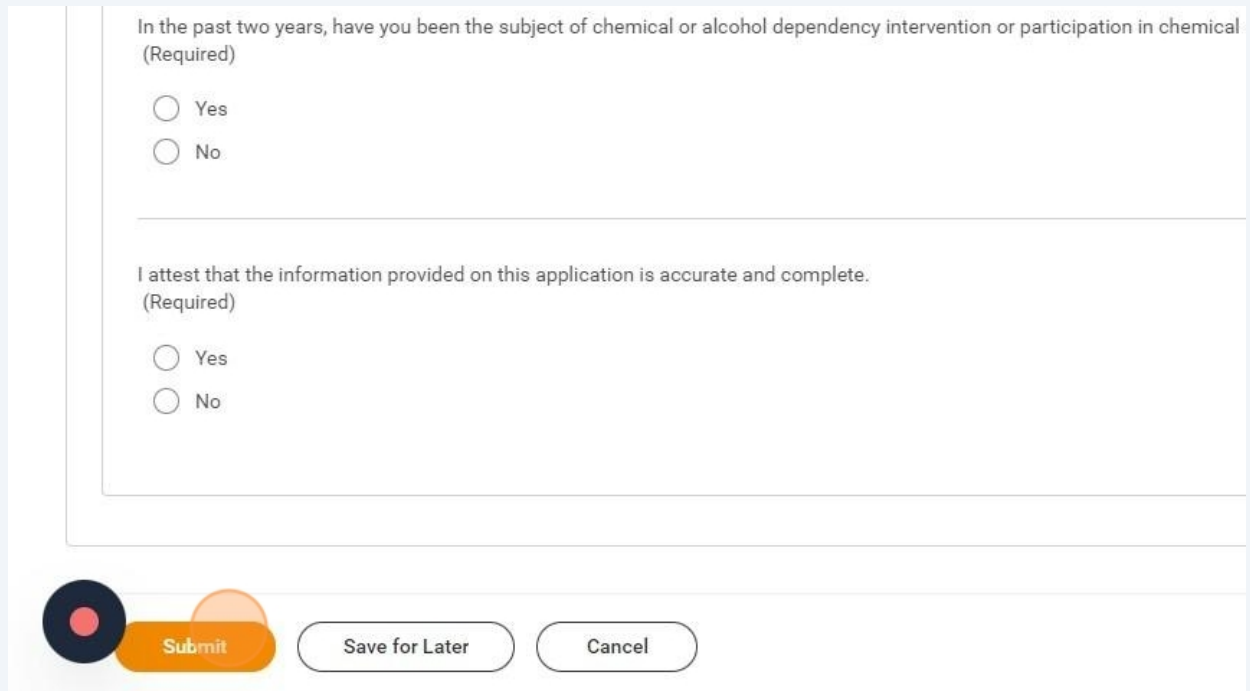


14 Click "Complete Questionnaire"



15 Answer all the questions.

16 Click "Submit"



In the past two years, have you been the subject of chemical or alcohol dependency intervention or participation in chemical
(Required)


☐ Yes

☐ No

I attest that the information provided on this application is accurate and complete.
(Required)

☐ Yes

☐ No

 **Submit**