

**University of Arkansas Community College at Batesville**  
**Administrative Cabinet Meeting**  
**July 10, 2024 / 3:00 p.m.**  
**IH 104**  
**Minutes**

The members present were Mr. Bruce Hankins, Mr. Heath Wooldridge, Dr. Holly Smith, Dr. Zach Perrine, and Dr. Brian Shonk. Minutes recorded by Dr. Brian Shonk.

Dr. Shonk called the meeting to order at 3:00 p.m.

*Approval of minutes was tabled until the next Cabinet meeting.*

1. Remaining Area Complaint Processes (first reading) – Cabinet
  - a. 280.3 - Finance Complaint Log
  - b. 280.4 - Facilitates and Auxiliary Services Complaint Log
  - c. 280.5 - Chancellor's Office and Related Departments Complaint Log
2. Procedure 515.0 Registration Withholding of Registration Privileges Transcripts and Diplomas, feedback requested – Dr. Zach Perrine
3. Welcome Center Construction Update – Mr. Heath Wooldridge
4. Productivity Funding, Year Eight – Cabinet
5. Workday Student Update – Dr. Zach Perrine
6. Personnel – Dr. Brian Shonk

**Hiring Committee Selections (if needed) – Cabinet – None Needed**

**ICP – Good applicant pool. First review via Zoom in the next few weeks.**

**Policy and Procedure Updates (if needed) - Cabinet**

**Open Discussion**

Meeting was adjourned at 4:35 p.m.

*Minutes respectfully submitted by Brian Shonk.*