

University of Arkansas Community College at Batesville
Administrative Cabinet Meeting
September 13, 2023 / 2:00 p.m.
Room 104
Minutes

The members present were Mr. Bruce Hankins, Mr. Heath Wooldridge, Dr. Zach Perrine, Dr. Anne Austin, and Dr. Brian Shonk. Minutes recorded by Ms. Tiffany Guinnip.

Dr. Shonk called the meeting to order at 2:08 p.m.

Mr. Heath Wooldridge moved to approve the minutes from the August 30, 2023 meeting. Mr. Bruce Hankins seconded and the motion passed.

Fall Enrollment Cabinet – Cabinet – Dr. Shonk commented that we were able to turn in our enrollment numbers as reported to ADHE to Dr. Bobbitt for the upcoming Board of Trustees Meeting. Looking at enrollment in comparison to 2022 fall and the enrollment was up a little over 14%.

Productivity Funding Formula – Cabinet – Comments were made that the productivity funding was somewhat disappointing. Our productivity was up 2.61%, which added \$44,954 to our base with \$0 in incentive funding we have received in years prior. Dr. Shonk noted that of the four-year universities, only UA Fayetteville is the only institution that received any additional funds. He further commented that they have planned to change the formula by adding employment metrics in the future.

Financial Statements – Mr. Hankins - Mr. Hankins noted that on the statement of net position that we had an increase of cash over last year of \$2,364,990. He noted that the amount of liability for pensions increased, which indicates our employees are staying. Based on account principles with additional outflows, it seems that we came out around even or the same as the previous fiscal year. Cabinet discussed merit increases.

Student Organization By-Laws Approvals – Dr. Perrine – Dr. Perrine commented that the bylaws were for the Agriculture Club, E-Sports Club, and Art Club. Dr. Perrine commented that the Art club did not need any updates from their by-laws. The E-Sports club added language to make sure they clubs use appropriate language from the group in conversations and change the promotion of the incoming president. The Agriculture Club wants to change their membership focus to bring in new members and not only focus on FFA Alumni.

Dr. Perrine made a motion to approve the proposed updates to the Agriculture Club and E-Sports Club constitution. Mr. Hankins seconded the motion and the motion passed with no further discussion.

Hiring Committee Selection (if needed) – Cabinet

Mr. Hankins suggested Mr. Hankins (committee chair) and Jennifer Sinele, Robin Britt, Pam Smith, and Peggy Jackson as search committee members for the accounts payable position.

Mr. Hankins made a motion to approve the above suggested search committee. Dr. Perrine seconded and the motion passed.

Area Updates

- a. Dr. Brian Shonk – The Board of Trustees meeting is October 14 and 15 in Fayetteville. Dr. Shonk will be out of the office attending the meeting. September 20 at 11:00 a.m. there will be a

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ribbon cutting at the Workforce Training Center to show the new Skills Development Lab powered by Intimidator.

- b. Dr. Zach Perrine – Admission is getting out and visiting again. Cheyenne visited Northwest Arkansas to recruit and said it went well. There have been minor student issues with students, but nothing serious.
- c. Dr. Anne Austin – Amy Plaster and Dr. Austin are attending a Perkins Workshop next week to work on transitioning Amy into the role.
- d. Mr. Heath Wooldridge -

Meeting was adjourned at 3:27 p.m.

Minutes respectfully submitted by Tiffany Guinnip.