

University of Arkansas Community College at Batesville
Board of Visitors Meeting
Banquet Hall – Independence Hall
October 20, 2022
4:30 p.m.

Members present on-site were Ted Hall, Mike Arnold, Calvin Wright, Brad Cummings, Tammy Pearce, and Jenifer Floyd. Others in attendance were Dr. Anne Austin, Jodie Hightower, Heath Wooldridge, Dr. Holly Smith, and Bruce Hankins.

Chairman Hall called the meeting to order at 4:26 p.m. Quorum was established.

Mr. Arnold moved to approve the minutes from the June 16, 2022; Mr. Wright seconded the motion and motion passed.

Old Business:

25th Anniversary Celebration:

Dr. Smith gave an overview of the 25th Anniversary events in the month of October. She said the tailgate on Oct. 1, 2022, brought about 300 people to campus. In addition to food and fun, attendees enjoyed live music and the kids enjoyed a train ride.

She said the Friends of Gateway dinner on Oct. 13, 2022, was a success as well. Seven of the original Friends of Gateway committee attended. They were presented with keys to the College during the dinner held at The River. Mr. Hall said that Dr. Jack Lassiter, who was chancellor 25 years ago, worked tirelessly to move the College to a position of strength under the U of A System.

Dr. Smith reminded the group about the UACCB Foundation Annual Golf Tournament to be held Friday, Oct. 21, 2022. At the time of the meeting, there were over 20 teams registered.

She said the 1st Annual Run the College 5k will be held Saturday, Oct. 29, 2022, with a start time of 8 a.m. There are about 30 runners/walkers registered currently. The racecourse is three laps around campus.

She said a history of the College video will be published in February 2023. Ms. Hightower said the videographer and Andrea Bruner are working together to gain a first person perspective on the events it took to gain Community College status. She said that Ms. Bruner, freelance writer, is writing articles from the interviews that will be published in February 2023 as well.



25th Anniversary Celebration

Upcoming Events

- UACCB Foundation Golf Tournament
 - Friday, October 21, 2022
- Run the College 5K
 - Saturday, October 29, 2022
- History of the College Video
 - February 2023



Method of Funding for The Gateway Center:

Mr. Hankins reported the Performance Evaluation and Expenditure Review (PEER) Subcommittee of the Arkansas Legislative Council approved the method of funding for the property at 2210 E. Main Street. The purchase price is \$500,000 with a total of investment of \$1.2 million. The funding breakdown: \$400,000 from the College, \$100,000 from private funds, and \$750,000 from the Workforce Grant. Mr. Hankins said the request will go to the full legislative council tomorrow and they expect a full approval. A closing date will be set after those approvals are granted.

New Business:

Annual affirmation of the mission: Dr. Austin explained the need for an affirmation of mission by the Board of Visitors. She reviewed the mission with the group. She also reminded them that a review team from Higher Learning Commission will be on campus Nov. 14 and 15, 2022. She said that she anticipates the review committee to want to meet with at least some of the board members. They may also request meeting with UA System Board of Trustees.

Mr. Cummings moved to re-affirm and approve the UACCB mission statement; Mr. Wright seconded, and the motion passed.

Reaffirmation of the Mission

Mission

The University of Arkansas Community College at Batesville provides quality educational opportunities within a supportive learning environment. We promote success through community partnerships, responsive programs, and an enduring commitment to improvement.

Values

At UACCB we value...

- Unity through collaboration
- Achievement in educational goals
- Commitment to excellence
- Contribution to community
- Balance in learning and life

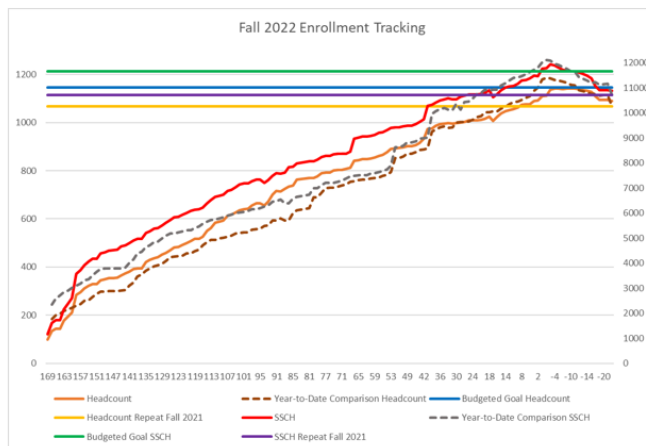
Vision

UACCB will be recognized for excellence in education, leadership, service, and innovation in response to educational, economic and social needs.



Enrollment Report: Dr. Smith provided a chart showing enrollment tracking for headcount and Student Semester Credit Hours (SSCHs). She said enrollment is up but not at goal level. She also showed retention and graduation rates for the College since 2014. She said 59% for a graduation rate is above the state and national averages. She said the strong showing in retention and graduation speaks to the efforts of College employees to provide relevant and strong programs. She also noted the retention rate of 60% for 2019 and 2020. In 2021, the rate slightly decreased to 57%, which was a trend nationwide.

Enrollment Report



Preliminary Fall Enrollment

2021	2022
1069	1096

	Retention	Graduation
2014	48.08%	26.77%
2015	49.11%	25.20%
2016	56.00%	28.00%
2017	62.00%	33.00%
2018	53.90%	41.10%
2019	60.00%	41.00%
2020	60.00%	54.00%
2021	57.00%	59.00%



Academics Report: Dr. Smith provided a report for Academics. She said Fast Track II classes started Oct. 18 and registration for returning students opened Oct. 19. Registration for new students opens Nov. 9, 2022.

She highlighted the programs launching in January 2023:

- Teacher Residency: CP, TC, and AAS
- Cybersecurity: CP and TC
- Skilled Trades: CP

Dr. Smith said she was featured on a podcast to talk about the Teacher Residency program noting it will help high school students while they are in high school and assist those who are working in high schools. She said she hopes to be able to show the newly created Cybersecurity Lab to the Board at the January meeting. Mr. Heath Wooldridge said his crew received the final specifications and will begin remodeling in the next two weeks.

Dr. Smith said the Skilled Trades program is a 4-course certificate. She said the manufacturers in the area need to have an entry level marker and this program will assist with their workforce requirements.

Caring Campus Update: The last meeting will be December 2, 2022, with both the faculty and staff groups. She said the College has implemented most of the recommendations, however, applying them consistently will be the next challenge.

Rural Guided Pathways Update: There are six total sessions, one of which is virtual. Session 2 is taking place this week. Both Dr. Shonk and Dr. Perrine are attending the training in Cheyenne, Wyoming. Several other College personnel are attending as well.

Dr. Smith said the RN Pinning Ceremony will take place on Friday, December 9, 2022 at 6 p.m. with approximately 48 students completing the program. She said they will welcome a new cohort of up to 70 in January 2023.

The group spoke briefly about the new Commercial Truck Driving program and its challenges in recruiting students. The program is 5 weeks long and the class size is up to 5 people. The College received its second truck earlier this week. They discussed marketing efforts including radio, print, web, and digital billboards.

Academic Update

Spring 2023 Registration Open

- Returning Students Oct 19
- New Students November 9

Launching in January

- Teacher Residency: CP, TC, and AAS
- Cybersecurity: CP and TC
- Skilled Trades: CP

Caring Campus Update

- Last meeting Dec 2

Rural Guided Pathways

- Session 2 this week

Nursing

- RN pinning December 9th at 6pm (appx. 48)
- New RN cohorts beginning in January (70 max)



Budget Report: – Mr. Hankins provided a summary of FY 23 education and general budget, which are unrestricted funds. He said tuition and fee revenues are based on estimated Student Semester Credit Hours (SSCHs). He explained that state appropriations are broken down into categories. Category A funds are those that must be funded. Category B are recommended, but not a “must fund”. The Legislature typically approves Category B funds. Workforce funds are provided through a grant. The local sales tax revenue is an estimated number, but Mr. Hankins said based on trends, the actual collected sales tax revenue will probably be close to \$1,875,000. The budgeted amount is \$1,775,000. He said that auxiliary revenues are generated from the Grill, Bookstore, Electric Vehicle Charging station and other ancillary services.

University of Arkansas Community College at Batesville Summary of FY 23 Educational and General Budget

REVENUES		
Tuition and Fees	\$ 3,046,974	28.03%
State Appropriations		
Category A	3,923,626	36.09%
Category B	663,332	6.10%
Workforce	866,760	7.97%
Total State Appropriations	5,453,718	50.16%
Local Sales Tax	1,775,000	16.33%
Auxiliary Revenues	556,000	5.11%
Other Sources	40,000	0.37%
Total Educational and General	\$ 10,871,692	100.00%



Expenses:

University of Arkansas Community College at Batesville Summary of FY 23 Educational and General Budget – Continued

EXPENSES		
Instruction	\$ 3,540,961	32.57%
Academic Support	572,899	5.27%
Student Services	987,483	9.08%
Institutional Support	2,879,538	26.49%
Physical Plant	1,007,664	9.27%
Scholarships & Awards	500,000	4.60%
Transfers	827,147	7.61%
Auxiliary Expenses	556,000	5.11%
Total E & G Expenses	\$ 10,871,692	100.00%



Regarding expenses, Mr. Hankins said that Institutional Support costs will likely decrease as the implementation of Workday is audited and expenses are reviewed to make sure they are in the right classification. Under the Transfers line, he said the majority is deferred maintenance and debt service. He said there is \$1.2 million in CARES money left. The College submitted plans to the Legislature. Those plans are approved, and the College is working to implement the plan.

Finance Updates:

Finance Updates

- Year End Reporting
- Financial Audit
- Workday Project
- Biennial Operating Request



Mr. Hankins said the College creates reports at fiscal year-end that are generated through Workday and submitted to the UA System for review. Then, those reports along with reports from other system schools are audited together. In January, the College will be able to view the final product. He said the College did have an increase in net position and the statements are solid. The State Legislative Auditor was on site last week. He noted there was an issue on collateralization, but it was remedied. He said the College finished its first year of the new Workday program. Now, they will be auditing and refining the financial reporting system. Mr. Hankins said staff are eager to learn more as it is a complex system with capabilities far beyond what the College has been used to seeing. He said next Tuesday, the Biennial Operating Request for all state supported universities and colleges, will be submitted to the ALC – PEER committee. He said the UA System will have representatives on hand to answer any questions that may arise.

Mr. Cummings moved to adjourn the meeting; Mr. Arnold seconded, and the motion passed.

With no further business, the meeting was adjourned at 5:03 p.m.

Respectfully submitted by Jodie Hightower, assistant to the chancellor.