

**University of Arkansas Community College**  
**Board of Visitors Minutes**  
**April 19, 2018 / 4 p.m.**  
**IH Room 104**

Members present were Ms. Stacy Gunderman, Ms. Michelle Huff, Mr. Steven Green, Dr. Maggie Williams, Ms. Jesse Friert, Mr. Mark Skelton, and Mr. Phil Baldwin. Mr. Mike Cumnock and Ms. Karen Ryan attended via conference call. Mr. Stan Fretwell, Mr. Casey Castleberry, and Mr. Ted Hall were absent. Also in attendance were Ms. Deborah Frazier, Dr. Brian Shonk, Dr. Anne Austin, Mr. Greg Thornburg, Mr. Gayle Cooper, Ms. Tina Paul, Ms. Lacy Mitchell, Ms. Robin Britt, Mr. Mickey Freeze, Ms. Kristina Pierce, Mr. Joshua Wilkes, Ms. Randa Garlin, and Ms. Hannah Keller Flanery.

Mr. Cumnock moved to approve the minutes from the January 18, 2018 meeting. Mr. Skelton seconded the motion, and the motion carried.

Ms. Frazier introduced new employees to the board. Ms. Robin Britt joined the business office as the new cashier; Mr. Cheyenne Diaz joined Career Pathways as a new student advisor; and Ms. Elizabeth Anderson joined the nursing and allied health department as the new simulation coordinator. Mr. Diaz and Ms. Anderson were unable to be in attendance at the meeting.

Mr. Freeze introduced Student Government Association representatives to discuss their recent trip to Washington D.C. Ms. Pierce serves as SGA president; Mr. Wilkes is SGA vice president; and Ms. Garlin is SGA secretary. Mr. Freeze said the trip gave students a first-hand opportunity to see the country's government in action. SGA co-advisors Ms. Debbie Wyatt and Mr. Freeze were approved for mini grant funds to help with set expenses for the trip.

Ms. Pierce said the group saw several examples of leadership including watching a session of the Supreme Court. Students saw a ceremony at the tomb of the unknown soldiers and the eternal flame and visited Ford's Theatre. She said students took particular note of white boards in the theatre that asked questions such as "What is freedom to you?" on which visitors could write responses. Ms. Pierce said SGA members brought this idea back to campus and posed the question "What does SGA mean to you?" on a white board.

Ms. Garlin spoke about the group's visit to the Smithsonian Museum where they saw geology and dinosaur skeleton exhibits. Ms. Garlin said this was of particular benefit for her as she plans to be a middle school science teacher and returned with information and photos she can use in her classroom as a teacher.

Mr. Wilkes discussed the historical monuments that the group visited including the Lincoln Memorial, Martin Luther King, Jr. Memorial, and the Vietnam and Korean War Memorials. Ms. Pierce said she was particularly impressed with the Washington National Monument. Ms. Pierce said students were also impacted by the cultural differences they experienced including witnessing public protests and debates.

Ms. Frazier presented proposed adjustments to tuition and the safety fee for the 2018-19 fiscal year. Proposed adjustments included:

- A \$1.50 increase to in-district tuition
- A \$1.50 increase to in-state out-of-district tuition
- A \$3.50 increase to online course tuition
- Out-of-state tuition will be the same as online tuition
- A \$1 increase to the safety fee to provide for armed guards on campus through Securitas

Ms. Frazier noted that UACCB would remain among the most affordable of the 22 state community colleges if the adjustments were approved. Ms. Frazier said she had discussed the adjustments with the SGA representatives. During the discussion, the SGA representatives expressed their support of the adjustments.

Mr. Green moved to approve the adjustments as presented. Mr. Cumnock seconded the motion, and the motion carried.

Ms. Frazier presented a proposed adjustment to the base salary for non-classified and faculty employees. She proposed up to a 3% increase to the base salary contingent upon meeting the college's projected student semester credit hours (SSCH) for the fall 2018 semester. Mr. Cooper noted a 3% adjustment would equal approximately \$80,000. Dr. Shonk added that UACCB follows a faculty salary schedule. Mr. Baldwin asked when the last adjustment was made to the base salary for non-classified and faculty employees. Ms. Frazier said a 1% increase had been added to the base for the last three years along with providing merit stipends. Mr. Green asked how UACCB starting salaries compared with other two-year institutions in the state. Ms. Frazier said UACCB's starting salaries were comparable to other institutions. Members agreed they did not wish to make the adjustment contingent on meeting the projected SSCH for fall 2018. Mr. Baldwin moved to approve a 3% adjustment to the base salary for non-classified and faculty employees. Mr. Skelton seconded the motion, and the motion carried. Board members agreed the adjustment should be effective July 1, 2018.

Mr. Green made recommendations on behalf of the committee charged with providing recommendations for a new board member and a slate of officers for the 2018-19 year. Mr. Cumnock's term as a board member will expire this year. Mr. Green said the committee recommends Mr. Mike Arnold as the new board member. He said the committee had approached Mr. Arnold about serving on the board and he said he would be honored to serve. Mr. Green moved to add Mr. Arnold as a new board member. Mr. Skelton seconded the motion, and the motion carried. Mr. Green recommended on behalf of the committee that Ms. Gunderman remain in her position as chair of the board, Dr. Williams serve as vice chair, and Ms. Ryan remain in her position as secretary. Mr. Green moved to approve the recommended slate of officer for 2018-19. Mr. Skelton seconded the motion, and the motion carried.

Dr. Shonk discussed UACCB receiving secondary career center status on March 13, 2018. He said state funding for secondary career centers is based on the percentage of full-time equivalencies (FTE). Dr. Shonk noted three students attending two hours per day for five days per week would equal one FTE, and one FTE will equal \$3,250. He said a little over \$20 million is appropriated for secondary career centers across the state. Dr. Shonk said UACCB staff was engaged in registering students for the three programs that will be offered through the workforce training and secondary career center – emergency medical technician, certified nursing assistant, and welding. He said the college anticipated adding two or three programs to the offerings next year with eight to 12 programs ultimately being offered. Because approval was received later in the academic year and many rising high school junior and seniors had already set their schedules for next year, Dr. Shonk said high school counselors were working with UACCB staff to adjust students' schedules so they may take advantage of the programs offered through the secondary career center.

Ms. Gunderman reviewed upcoming events including the pre-commencement reception and commencement ceremonies May 14 along with the next board of visitors meeting June 21. She said it was also time for the chancellor's evaluation and that she would email board members for feedback.

The meeting adjourned at 5:08 p.m.