

**University of Arkansas Community College**  
**Board of Visitors Minutes**  
**January 18, 2018 / 4 p.m.**  
**IH Room 104**

Members present were Ms. Stacy Gunderman, Ms. Jesse Freiert, Mr. Ted Hall, Dr. Maggie Williams, Mr. Casey Castleberry, Mr. Stan Fretwell, Mr. Mark Skelton and Mr. Steven Green. Also in attendance were members of Ms. Kim McLendon's family, Ms. Jenneal Runsick, Ms. Alisha Carter, Ms. Amy Bullard, Ms. Meagan Akins, Ms. Erica Tilley, Ms. Casey Bromley, Mr. Adrian Walker, Ms. Leanne Collins, Ms. Tina Paul, Dr. Brian Shonk, Ms. Deborah Frazier, Dr. Anne Austin, Mr. Greg Thornburg, Mr. Gayle Cooper and Ms. Hannah Keller Flanery. Mr. Mike Cumnock attended via conference call. Members absent were Ms. Michelle Huff, Ms. Karen Ryan and Mr. Phil Baldwin.

Mr. Green moved to approve the minutes from the October 19, 2017 meeting. Mr. Hall seconded the motion, and the motion carried.

Ms. Paul gave a presentation on new endowed foundation scholarships. The Kimberly McLendon Endowed Scholarship was created in memory of the late Ms. Kimberly McLendon who worked in accounts payable for the college. The scholarship funds are earmarked to benefit a nursing student. Ms. McLendon's husband and daughters were in attendance to sign the gift agreement.

The Helping Hands Endowed Scholarship was created in honor of two former UACCB employees – Ms. Jenneal Runsick and Ms. Alexa Smith. The scholarship will benefit a student who has a 3.0 or higher GPA. Ms. Runsick and Ms. Smith will be involved in selection of the student who receives the scholarship. Mr. Cooper and Ms. Frazier signed the gift agreement. Ms. Runsick was in attendance and said she was honored by the creation of the scholarship.

Ms. Paul said the final installment for the Doyle and Darlene Berckefeldt Endowed Scholarship had been received. She said the scholarship was recently awarded to a nontraditional student in the registered nursing program.

Ms. Frazier recognized new employees and those who had transitioned into new positions on campus, which included the following:

- Ms. Alisha Carter – Nursing faculty
- Ms. Amy Bullard – Nursing faculty
- Ms. Ashley Ball – Nursing faculty
- Ms. Meagan Akins – Admissions Counselor
- Ms. Erica Tilley – Admissions Administrative Assistant
- Ms. Casey Bromley – Registrar
- Mr. Adrian Walker – Accounts Payable
- Ms. Leanne Collins – Payroll Services

Ms. Frazier also reviewed vacant positions including:

- Career Pathways Counselor/Student Advisor
- Cashier-Fiscal Support Specialist
- Communications and Marketing Coordinator
- Simulation Coordinator
- Director of the Student Success Center

Ms. Frazier announced that this year marked the 20<sup>th</sup> anniversary of UACCB becoming a part of the University of Arkansas system. She said a series of stories reflecting on the last 20 years of the college's history would be published in the Batesville Daily Guard and a reception would be planned in April to celebrate the milestone.

Mr. Cooper provided an update on the workforce training center. He said bids were received in October 2017 and all bids for the construction of the center were over budget. He said the college was working with the architects to reevaluate some of the design elements and would rebid the project. Ms. Gunderman asked if it would be possible to ask for donations of in-kind labor from the city or county. She requested the college consult board members before eliminating any elements from the design plan and suggested that it may be possible to gather necessary funds through donations.

Mr. Cooper gave a report on the new enterprise resource planning software (ERP) with the University of Arkansas system. He said the software had been selected and that three vendors will present bids for the implementation of the new software. Mr. Cooper said that UACCB was reserving funds to pay for the college's portion of the new ERP cost. He said the first schools would begin using the new system in 2020.

Dr. Austin provided an update on the assurance argument sent to the Higher Learning Commission. She said the review was successful and UACCB will be required to provide a monitoring report in only one area. The college will provide a monitoring report on co-curricular assessment, which involves assessing other methods of learning for students such as club activities. Dr. Austin said a plan would be developed to identify and assess co-curricular opportunities on campus. A report will be provided to the HLC by November.

Dr. Austin reported on a Perkins grant UACCB received to purchase new simulation equipment for the nursing programs. The college was awarded \$58,000 from Perkins reserve funds through a competitive grant. UACCB received the largest amount of colleges funded in Arkansas. The funds will be used to purchase a Nurse Anne simulator and a birthing simulator.

Dr. Shonk provided an update on the Guided Pathways project and discussed the campus visit with Dr. Rob Johnstone. Because campus was closed January 16, 2018 due to inclement weather, Dr. Johnstone's meetings with groups of faculty and staff on campus were rescheduled for January 17. He said Dr. Johnstone would include a summary of the group discussions in his report. Dr. Johnstone also requested to meet with two groups of students – a group receiving financial aid and a group of students in developmental education courses. Dr. Shonk said Dr.

Johnstone's visit was geared toward understanding UACCB's culture. He quoted Dr. Johnstone, who was very complimentary of his visit with UACCB faculty and staff, saying he was "pleased and surprised with the overall willingness to change and the amount of background work that has already been done." He added that Dr. Johnstone was very complimentary of UACCB's academic advising model and quoted him as saying, "If I had to provide a recommendation for one thing that would improve your academic advising, I cannot think of one. I believe that's the first time I've ever said that."

Dr. Shonk presented a visual presentation comparing UACCB's completion rates to national and state statistics. He said the general principle behind Guided Pathways was to help students complete a degree program on time. In the presentation, Dr. Shonk discussed how UACCB would group degree programs into areas of study to help guide students toward a degree goal. Dr. Shonk said he would send Dr. Johnstone's summary report to board members via email when he received it.

Ms. Frazier presented recommendations of faculty, staff and board members for emeritus status as follows:

- Ms. Connie Lawrence – Staff Emeritus
- Ms. Janice Inloes – Faculty Emeritus
- Mr. Thomas "Mike" Cumnock – Board Emeritus
- Ms. Alexa Smith – Staff Emeritus
- Ms. Nancy Whitmire – Staff Emeritus

Ms. Frazier said emeritus recommendations must be presented to the system office by February 15. Mr. Skelton moved to approve the recommendations as presented. Mr. Castleberry seconded the motion, and the motion carried.

Ms. Gunderman asked for volunteers to serve on a committee to recommendations for the appointment of a new board member to replace Mr. Cumnock whose term will expire this year and to recommend a slate of officers for the 2018-19 year. Mr. Hall, Mr. Castleberry and Mr. Green volunteered to serve on the committee. The group will provide recommendations at the next board meeting April 19.

With no further business, the meeting adjourned at 5:40 p.m.