

University of Arkansas Community College at Batesville
Board of Visitors Meeting
Nursing and Allied Health 902
April 15, 2021
4:00 p.m.

Members present on-site were Dr. Maggie Williams, Mr. Calvin Wright, Dr. Michael Hester, Mr. Ted Hall, and Dr. Jody Smotherman. Those attending via Zoom were Ms. Karen Ryan and Mr. Stan Fretwell. Absent from the meeting was Mr. Mike Arnold, Ms. Jesse Freiert and Ms. Jenifer Floyd.

Also, in attendance were Ms. Deborah Frazier, Dr. Brian Shonk, Dr. Anne Austin, Mr. Zach Perrine, Ms. Mandy Walker, Ms. Jodie Hightower, Ms. Hannah Keller Flanery, Ms. Kim Whitten, Ms. Candy Mitleff, Ms. Pamela Smith, Ms. Brooklyn Hedgecock, and Ms. Justine Yatska. Also, in attendance were Mr. Gayle Cooper, Dr. Ted Allder and Ms. Stacy Gunderman. Other attendees via Zoom were Ms. Tiffany Guinnip, Ms. Wanda Garnett, Ms. Jennifer Sinele, Ms. Robin Britt, Dr. Andrew Seely, Ms. Becky Warren, Ms. Casey Bromley, Ms. Cheyenne Manuel, Ms. Comfort Winston, Ms. Elizabeth Smith, Ms. Jerrie Hooper, Ms. Kristen Cross, Dr. Larry Brown, Ms. Lisa Watts, Ms. Luanne Barber, Ms. Peggy Jackson, Ms. Beverly Meinzer, and Ms. Sherrie Gunther.

Chairman Williams called the meeting to order at 4:00 p.m.

Dr. Mike Heater moved to approve the minutes from the January 21, 2021 meeting. Mr. Ted Hall seconded the motion and the motion passed.

New Employees – Ms. Deborah Frazier, chancellor, introduced the new employees. Ms. Justine Yatska, TRIO academic success coach, joined the College on March 1, 2021. Ms. Candy Mitleff, payroll services specialist, joined the College on March 16, 2021. Ms. Pamela Smith, assistant director of financial aid, joined the College on April 1, 2021. Ms. Brooklyn Hedgecock, cosmetology instructor, joined the College on April 1, 2021.

Internal Transfers – Ms. Frazier announced the internal transfers of Ms. Cheyenne Manuel from cashier to human resource administrative assistant, and Ms. Jennifer Sinele from assistant director of financial aid to business office manager.

Emeriti Status Presentation – Ms. Deborah Frazier presented faculty emeriti status to Dr. Ted Allder, who is retiring in May.

The resolution read:

WHEREAS, Dr. Ted Allder served as Arts and Humanities faculty at the University of Arkansas Community College at Batesville from July 02, 1995 to May 15, 2021; and

WHEREAS, Dr. Allder served the College during the transition to becoming Gateway Technical College and provided leadership through various roles. He served as site director for Arkansas State University, managing and teaching courses offered by ASU on the College's campus. He later served as lead faculty of general education and division chair of arts and science. UACCB's general education philosophy and foundation is still influenced by Dr. Allder's earnest contributions to these areas. Upon returning to faculty ranks, Dr. Allder continued to serve the campus by participating on various committees and workgroups; and

WHEREAS, Dr. Allder's membership among the faculty was recognized by students and peers with his receipt of the Outstanding Faculty recognition both in 1998 and again twenty years later in 2018. His

desire was for each student to gain increased insight into literature, oral and written communication and have a greater appreciation of each; and

WHEREAS, Dr. Alder is well respected by students and peers; he demonstrated patience and diligence as an instructor. Dr. Alder articulated his expectations of students and challenged them to rise to those expectations. UACCB students benefited from Dr. Alder's authenticity, and his love of the classroom; and

WHEREAS, Dr. Alder developed and recommended solutions to many challenges. He utilized his unique ability to get to the heart of issues.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Board acknowledges the retirement from the faculty of the University of Arkansas Community College at Batesville by Dr. Ted Alder on May 15, 2021, and expresses to him its sincere appreciation for his dedicated service and his continued friendship.

BE IT FURTHER RESOLVED THAT the Board of Trustees hereby bestows upon Dr. Ted Alder the rank and privileges of Faculty Emeritus and that the Secretary of the Board is hereby directed to spread this resolution on the minutes of this meeting and to transmit a copy of this resolution to Dr. Alder.

Ms. Deborah Frazier presented staff emeriti status to Mr. Gayle Cooper, who retired in December 2020.

The resolution read:

WHEREAS, Mr. Gayle Cooper served in the capacity of the Vice Chancellor for Finance and Administration for the University of Arkansas Community College at Batesville from July 28, 2008 until December 31, 2020; and

WHEREAS, Mr. Cooper's tenure encompassed the growth and development of the campus facilities that included the addition of the Nursing and Allied Health building, the Cosmetology building and the Workforce Training Center; and

WHEREAS, Mr. Cooper was diligent in providing stewardship of all resources entrusted to the College for the benefit of UACCB employees and students. His budget philosophy was to maximize all funding available to the College. He reviewed institutional fiscal decisions to allow for the maximum return on investment, which cleared the path for the College to meet strategic goals and objectives; and

WHEREAS, Mr. Cooper's service to the institution was evident through his contribution to various campus committees, and he was active in departmental and College programs. He was loyal, trustworthy, and had a servant's heart, which was demonstrated by the advice he offered to his peers across the state; and

WHEREAS, Mr. Cooper, as a first-generation student himself, knew the value of education. He was a champion for ensuring higher education was accessible to all students, and on many occasions throughout his 41 years in higher education, he personally aided students financially. Mr. Cooper spent his professional career in finance and administration, but he loved the interaction he had with students; and

WHEREAS, Mr. Cooper served with a steadfast desire to represent the College with integrity. His leadership was characterized by his honesty, compassion, and faith.; and

WHEREAS, Mr. Cooper is an esteemed and valued friend to both the University of Arkansas Community College at Batesville and the community it serves.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS THAT the Board acknowledges the retirement from the staff of the University of Arkansas Community College at Batesville by Mr. Gayle Cooper on December 31, 2020 and expresses to him its sincere appreciation for his dedicated service and his continued friendship.

BE IT FURTHER RESOLVED THAT the Board of Trustees hereby bestows upon Mr. Cooper the rank and privileges of Staff Emeritus and that the Secretary of the Board is hereby directed to spread this resolution on the minutes of this meeting and to transmit a copy of this resolution to Mr. Cooper.

Ms. Frazier presented Board of Visitors emeriti status to Ms. Stacy Gunderman who concluded her tenure on the UACCB Board of Visitors in June 2020.

The resolution read:

WHEREAS, Ms. Stacy Gunderman served with honor and distinction as a member of the Board of Visitors of the University of Arkansas Community College at Batesville from July 01, 2011 to July 01, 2020; and

WHEREAS, Ms. Gunderman's service to the College is evident through her exemplary attendance of quarterly board meetings; and

WHEREAS, Ms. Gunderman readily stepped into a leadership role, serving as chairman of the Board of Visitors for four years. At the forefront of her efforts were her attention to fiscal detail and her strong desire to develop a campus facility that would provide the best educational experience for students while maintaining quality and affordability. Her desire for students to become college completers at the University of Arkansas Community College at Batesville was rivaled only by her desire for students to continue their education at the University of Arkansas-Fayetteville. Her unwavering support of students was seen in every aspect of her leadership; and

WHEREAS, Ms. Gunderman's dedication to the College and to its students, faculty and staff was an inspiration to her fellow board members and with all whom she worked with during her tenure on the Board. She was steadfast in providing solutions to challenges with a calm, collected demeanor; and

WHEREAS, Ms. Gunderman is an esteemed and valued friend to both the University of Arkansas Community College at Batesville and the community it serves.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS COMMUNITY COLLEGE AT BATESVILLE THAT the Board acknowledges the expiration of the term of office of Ms. Stacy Gunderman as a member of the Board of Visitors on July 01, 2020 and expresses to her its sincere appreciation for her dedicated service and her continued friendship.

BE IT FURTHER RESOLVED THAT the Board of Trustees hereby bestows upon Ms. Gunderman the rank of Board of Visitor Emeritus and that the Secretary of the Board is hereby directed to spread this resolution on the minutes of this meeting and to transmit a copy of this resolution to Ms. Gunderman.

Other faculty and staff granted emeriti status were:

- Ms. Glenda Bell, faculty
- Ms. Sharon Bratcher, staff
- Mr. Roy Gonyer, staff
- Mr. Jim Johnson, faculty

Update on Chancellor Search – Dr. Williams said the committee held it’s first meeting earlier this afternoon. She reported that Dr. Don Bobbitt and Mr. Chris Thomason, vice president for planning and development for the UA System, reviewed the committee and search structure. They will begin by developing a chancellor search website and post the job to gather applications.

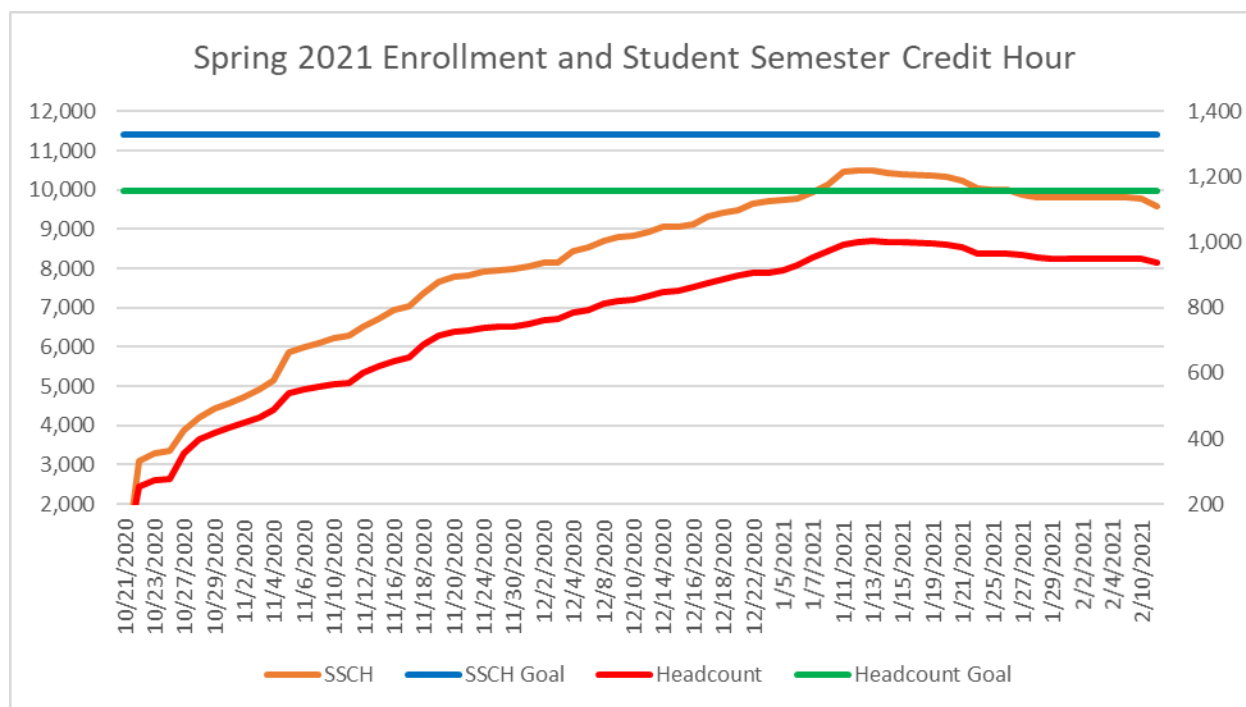
Enrollment Report – Mr. Zach Perrine, vice chancellor for student affairs, and Dr. Brian Shonk, vice chancellor for academics, presented a report on enrollment and retention efforts.

Spring 2021 UACCB Enrollment Summary

Fall Term Comparison	Enrollment at Census
Spring 2021	939
Spring 2020	1255
Spring 2019	1199

Enrollment Patterns from October 2020 to Census Date

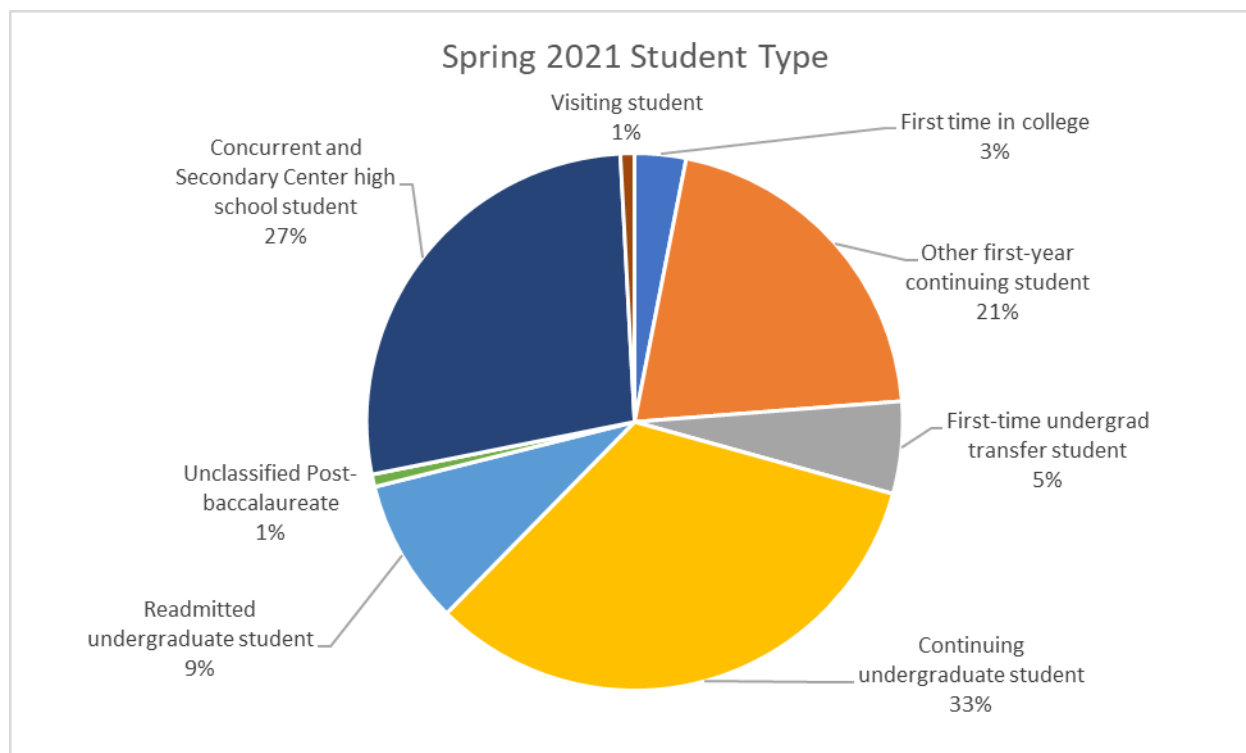
Spring 2021 enrollment continued the Fall 2020 trend of lower numbers during the pandemic. Enrollment was further impacted by a state reporting update that resulted in 19 students being removed from our total due to a validation issue (one that is still under review).



Information at a Glance	Count	Percent of Max Registered
Enrollment Goal	1,155	
Student Semester Credit Hour Goal	11,410	
Maximum Students Registered	1,004	
Maximum SSCH Registered	10,509	
Students Registered in Last Week (final 5 days):	86	8.57%
Student Drops from End of Registration to Census:	65	6.47%
Final Enrollment	939	81.30%
Final SSCH	9,572	91.08%

Spring 2021 Student Demographics

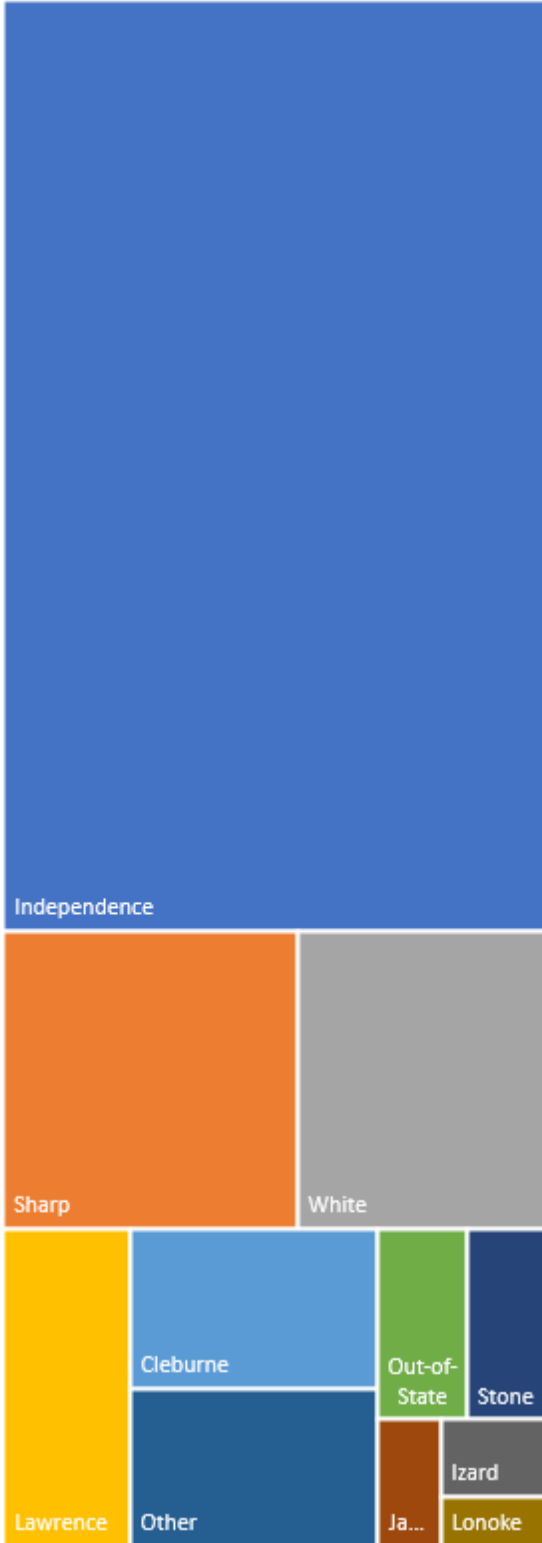
Spring 2021 preliminary student demographics appear to be consistent with previous population information. Black/African-American and Hispanic students sustained similar percentages of the overall enrollment, but those distributions started lower in Fall 2020.



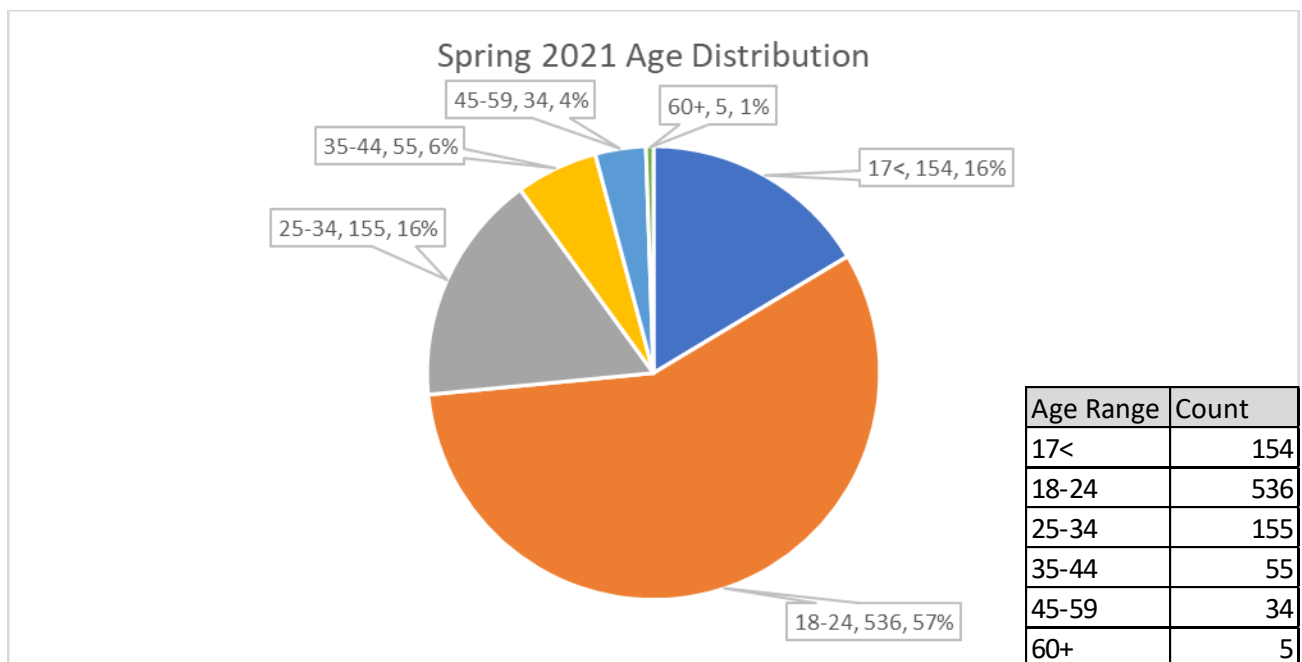
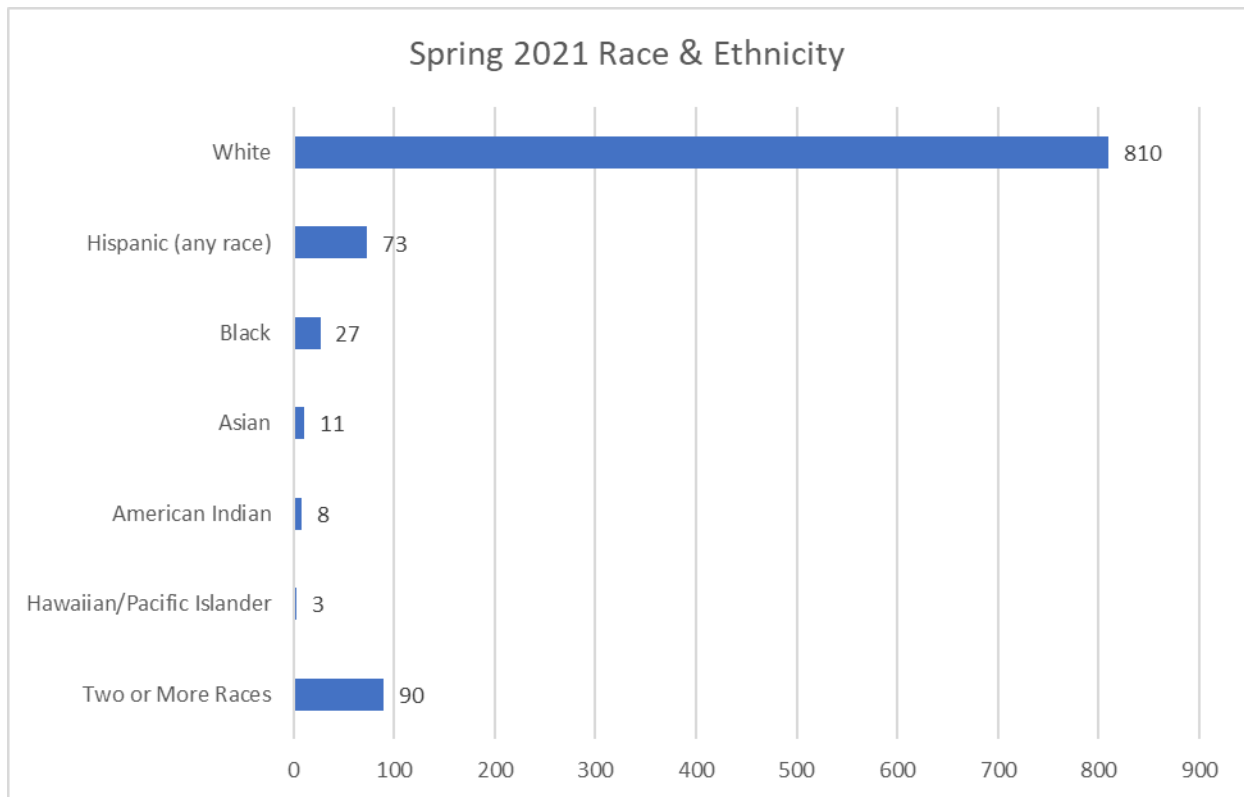
Student Type	Count
First time in college	29
Other first-year continuing student	194
First-time undergrad transfer student	52
Continuing undergraduate student	310
Readmitted undergraduate student	82
Unclassified Post-baccalaureate	7
Concurrent and Secondary Center high school student	256
Visiting student	8

Attendance Status	Count	Percent
Full Time	473	50.37%
Part-Time	466	49.63%

Spring 2021 County of Residence

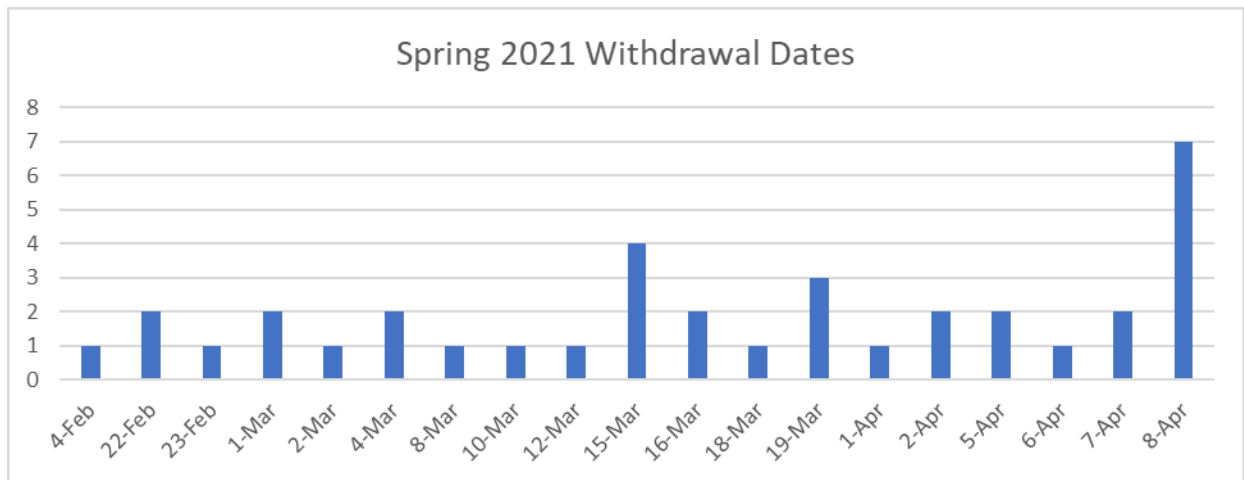


County Name	Number of Students
Independence	565
Sharp	98
White	83
Lawrence	45
Cleburne	44
Out-of-State	19
Stone	17
Jackson	9
Izard	9
Lonoke	6
Franklin	3
Fulton	3
Randolph	3
Benton	3
Conway	2
Poinsett	2
Pulaski	2
Clark	2
Faulkner	2
Mississippi	2
Garland	2
Hot Spring	2
Greene	1
Woodruff	1
Baxter	1
Cross	1
Van Buren	1
Craighead	1
Pope	1
Prairie	1
Saline	1
Washington	1
Ashley	1
Crittenden	1
Howard	1
Lafayette	1
Monroe	1
Sebastian	1

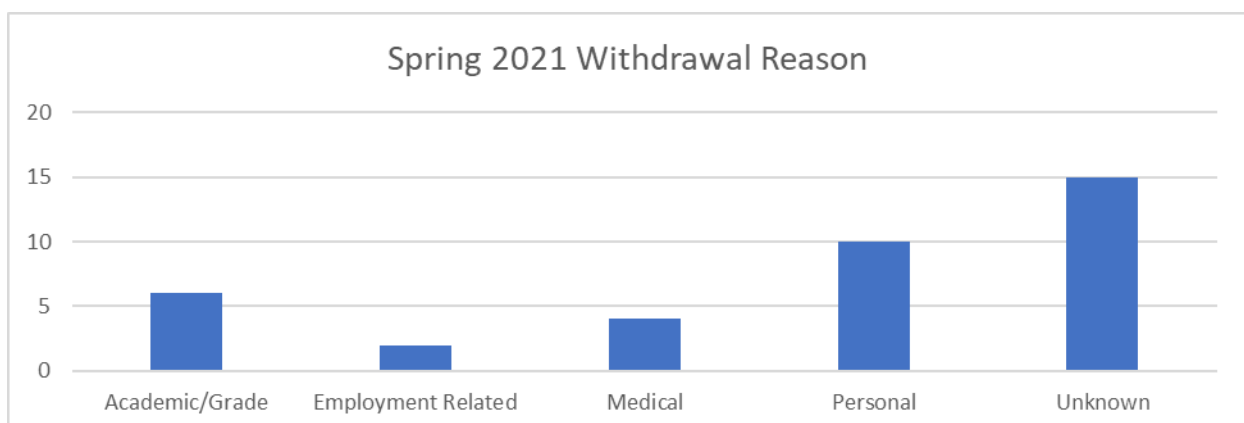
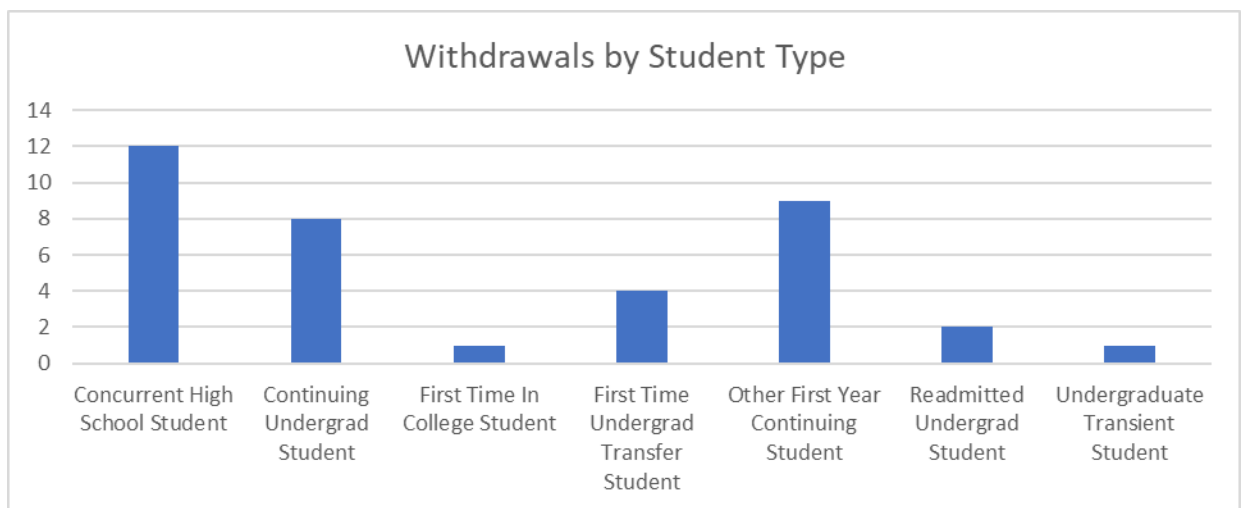


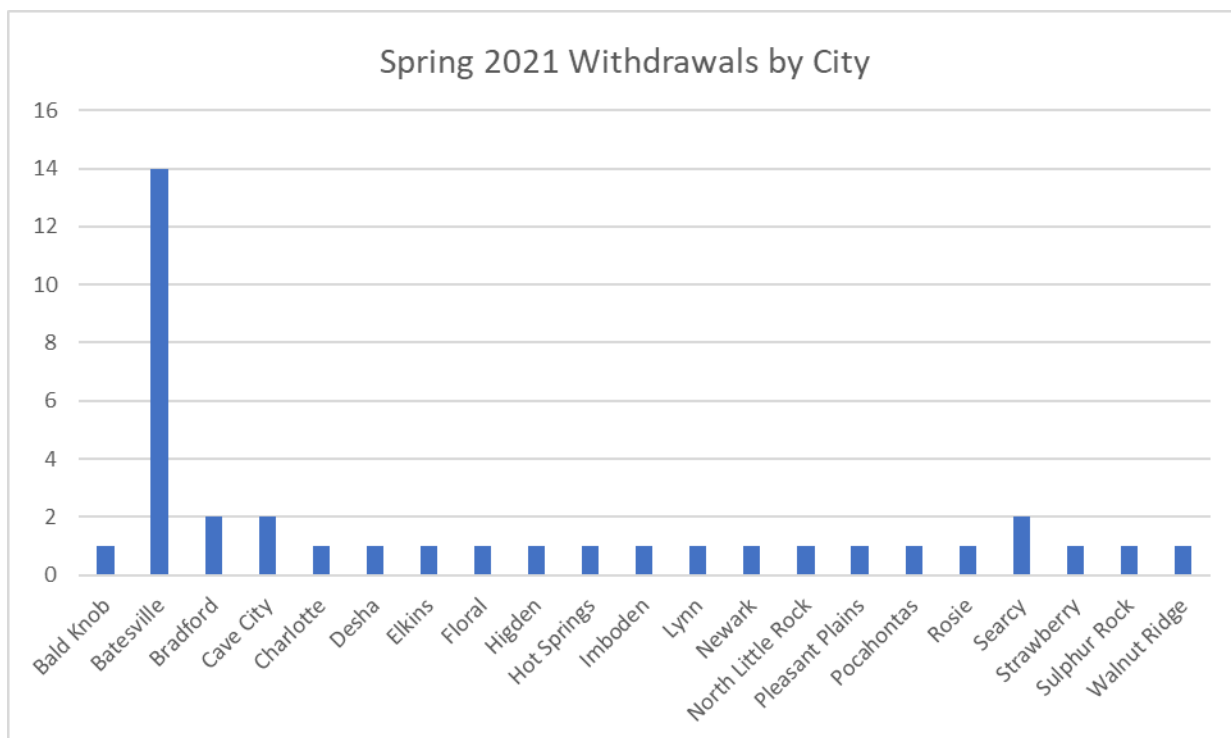
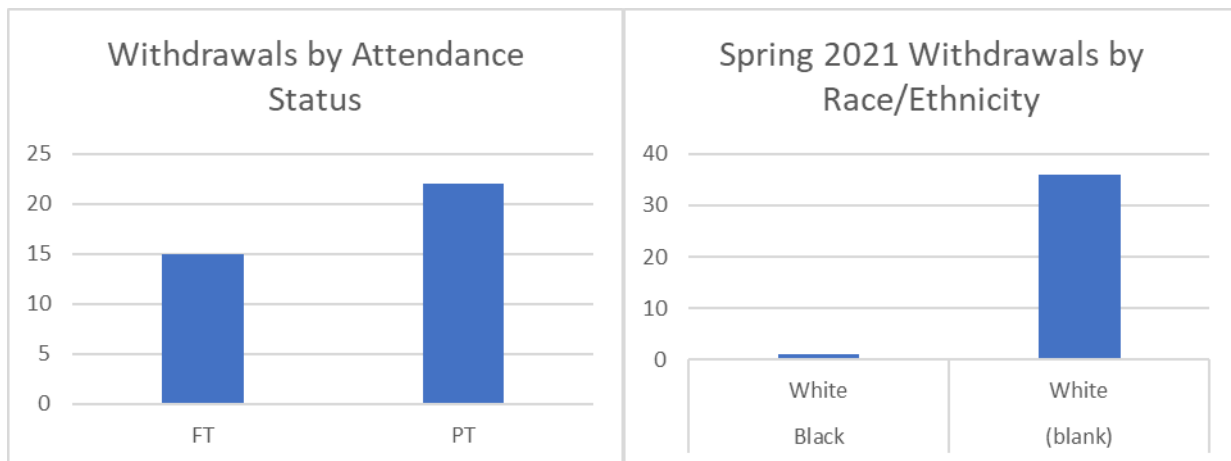
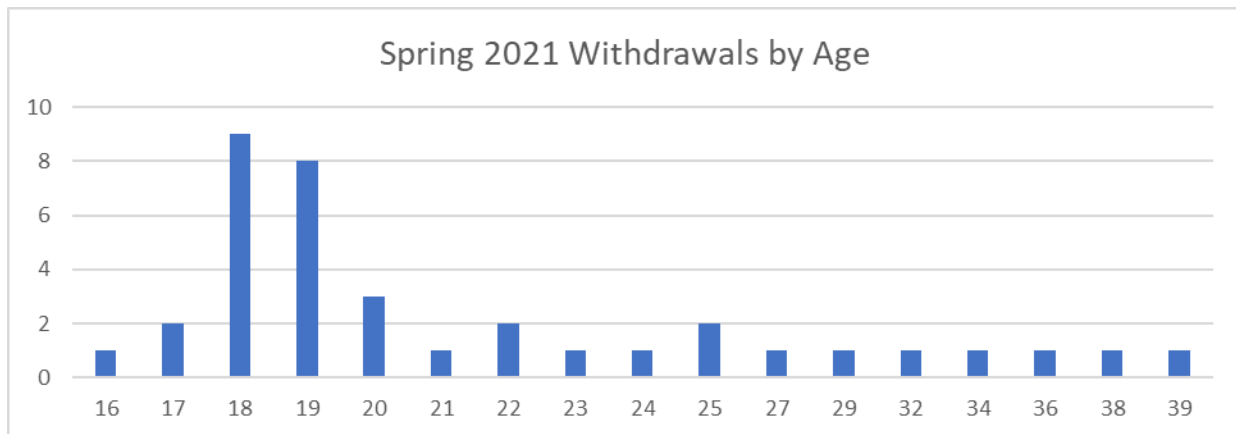
Student Withdrawals

Spring 2021 had only 37 withdrawals (4%), down considerably from Fall 2020's 99 (8%) and also Spring 2020's 73 (6%).



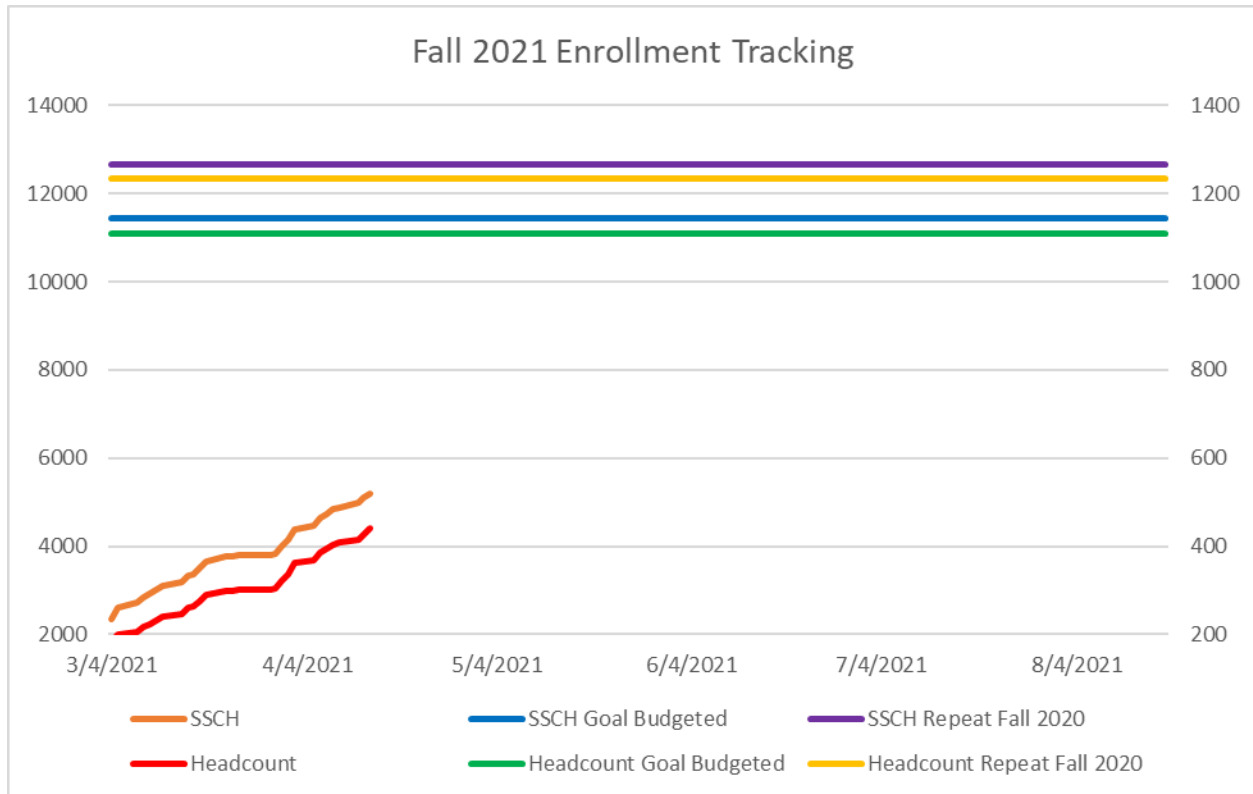
Demographically the majority of students who withdrew were 18-19, female, white, and either degree seeking college students or high school students. This was a similar pattern to Fall 2020.





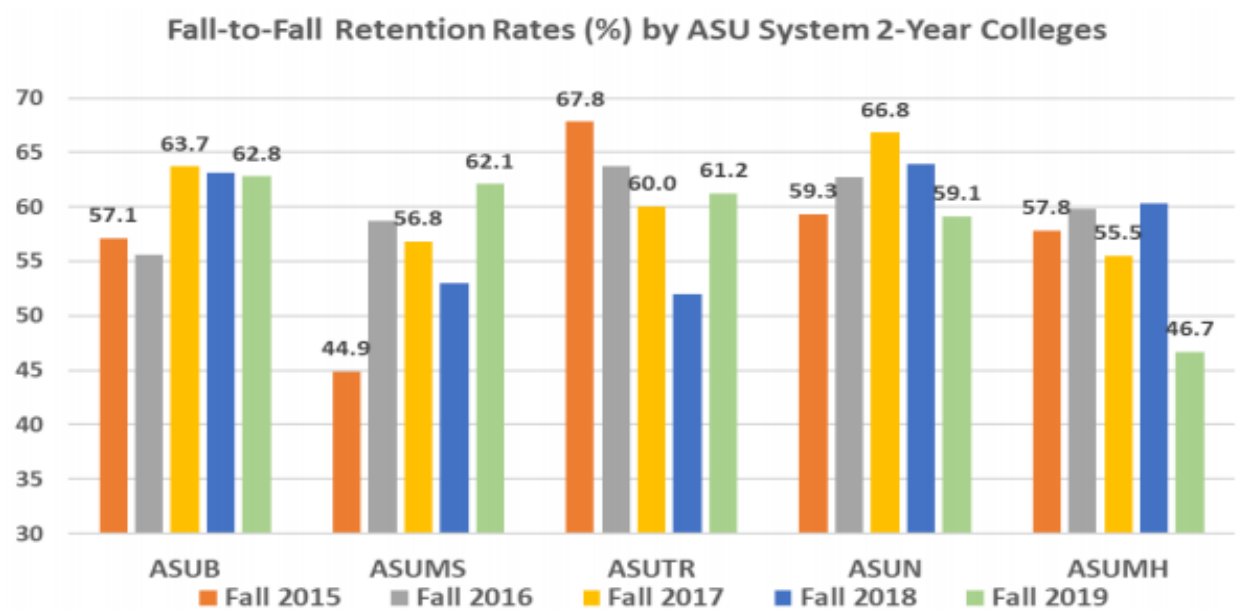
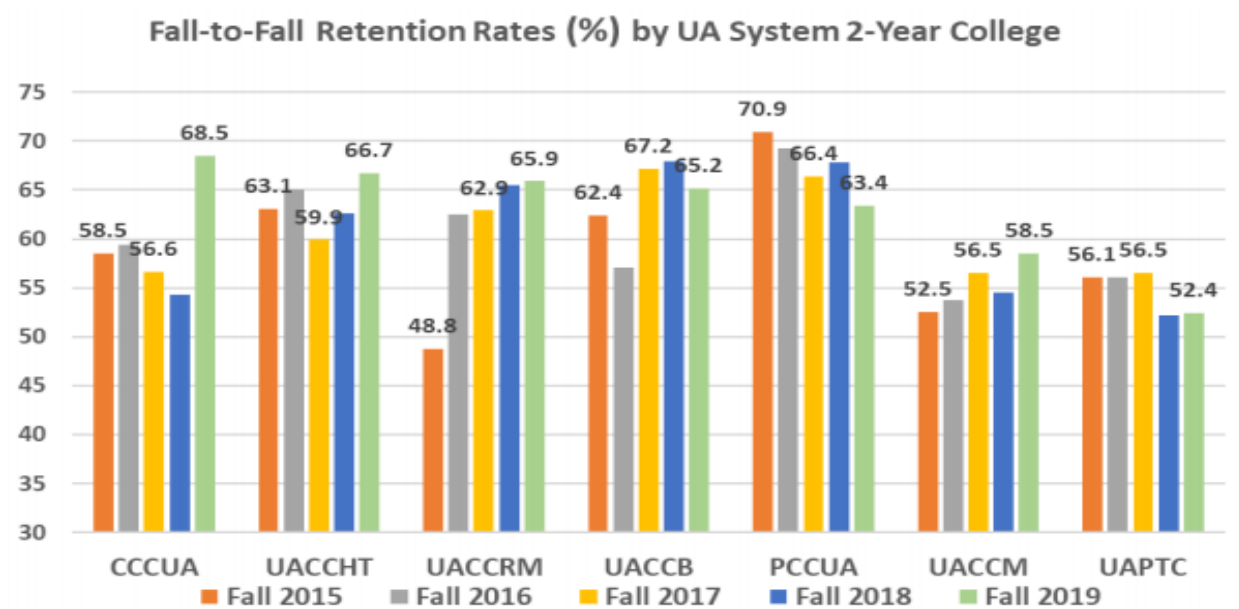
Fall 2021 Enrollment

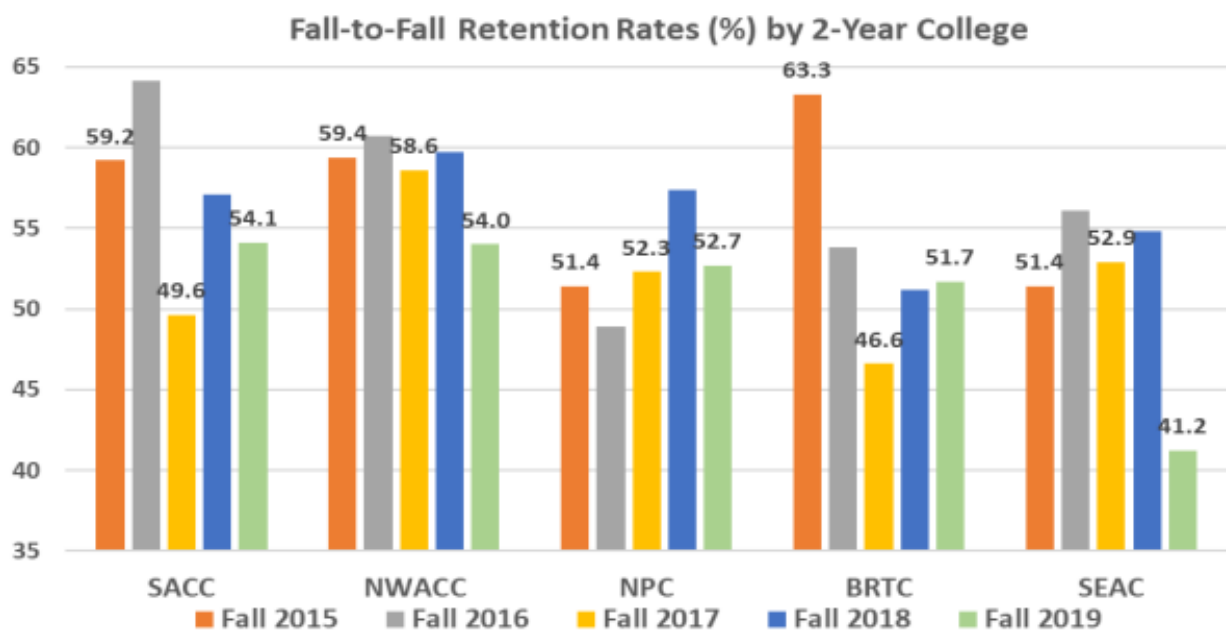
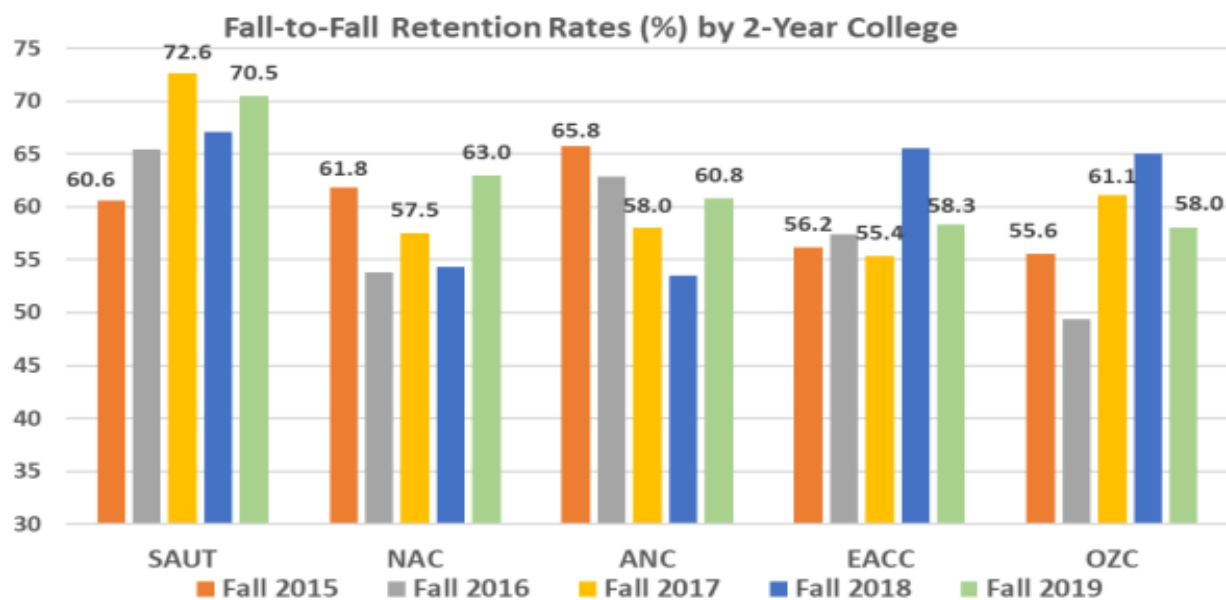
Forecasting enrollment during the pandemic has proven challenging. Based on the recent history, the budgeted headcounts and SSCH totals reflect an anticipated 10% decline for Fall 2021. However, an aspirational goal to break-even with Fall 2020 has been presented. Daily registrations are averaging 100 SSCH which would be on pace to match Fall 2020. Headcount remains behind the average needed (11) to hit Fall 2020 with 9 per day. This is a plan for the worst and hope (and strategize) for the best situation.



UACCB has been able to continue its outreach efforts through the return of in-person activities in Spring 2021 including Project: College Bound, Junior Preview Days, upcoming Academic Signing Days, an Open House event April 28, and continued visits to high schools and community partners. We are looking to connect directly with employers to aid in expanding our non-traditional student populations and can take our enrollment process virtually anywhere.

Dr. Shonk provided the following charts regarding retention rates:





Welding

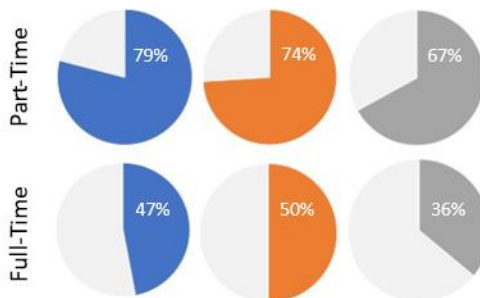
Certificate of Proficiency – Welding
 Technical Certificate – Welding Technology
 Associate of Applied Science – Industrial Technology

Credentials Awarded



Total Credentials Awarded 96

Employment



Salary



Nursing

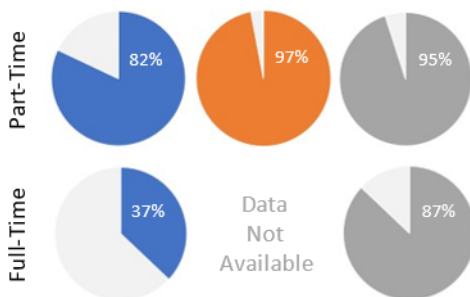
Certificate of Proficiency – Certified Nursing Assistant
 Technical Certificate – Practical Nursing
 Associate of Applied Science – Registered Nursing

Credentials Awarded

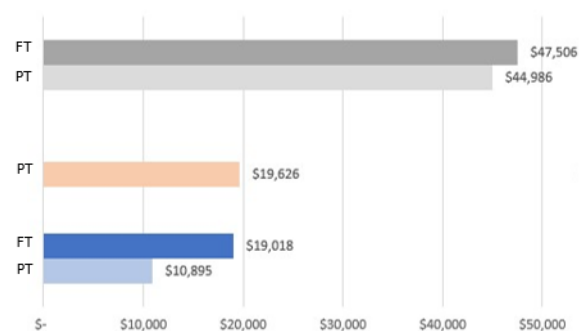


Total Credentials Awarded 341

Employment



Salary



CRRSAA Distribution to Students – Ms. Frazier said that the College received funds in the amount of \$514,963 through the CARES act to distribute to students and later the College received an additional \$514,963 to give to students through CRRSAA. The number of eligible students increased through the CRRSAA with high school and non-degree seeking students becoming eligible.

Mr. Perrine reported that students eligible to receive CRRSAA funds were emailed instructions directing them to accept the distribution in the financial aid section of their student portal. Students who attended spring 2020, fall 2020, and spring 2021 were eligible.

\$514,963.00 provided in Student Aid from CRRSAA funding.

\$222,137.00 added from Institutional Portion (30%)

\$737,100 total Student Aid

\$229,075.00 accepted in the first 72 hours (and counting)

Formula-based distribution:

$$=(\text{Credit Hour} \times 25) + (\text{IF}(\text{EFC} = 0, 200, \text{IF}(\text{EFC} \leq 5711, 150, \text{IF}(\text{EFC} \leq 17445, 100, \text{IF}(\text{EFC} > 17445, 0))))))$$

COVID-19 update – Ms. Jodie Hightower, assistant to the chancellor, provided an update on the COVID-19 cases associated with the college. At the time of the meeting, there were zero active positive cases associated with the College. She is tracking two individuals on quarantine status. The cumulative number of positive cases for the semester is 25. The cumulative number of cases reported at the January meeting was 17.

The College had a vaccine clinic for students scheduled for April 22, however, due to the suspension of the use of the Johnson and Johnson vaccine, the clinic is cancelled.

Nelnet – Ms. Mandy Walker said the College continually seeks ways to assist students. She discussed a company, Nelnet, that allows students to set up their own payment plans online so that a student does not have to come into the office to set it up. The company can automatically draft from the student's bank account, which is not something the College can do. There is an implementation fee of \$5,000 to the College. There is an annual maintenance fee of \$2,000, however, if \$20,000 in payments is set up, then the maintenance fee is waived. Students would have a fee for setting up the payment plan. She said other colleges in the state use Nelnet including National Park College, UA Fayetteville, UACC-Morrilton, and UA Pulaski Tech. She said students can still pay their student accounts at the cashier's window and would not be required to set up a payment plan through Nelnet. Ms. Walker requested an endorsement from the Board of Visitors to pursue a business arrangement with Nelnet.

Dr. Hester moved to support the implementation of Nelnet for student payment plans. Mr. Wright seconded the motion and the motion passed.

Budget Assumptions – Ms. Walker provided an overview of the proposed budget. She said budget appropriations from the state legislature have not been received. No tuition or mandatory fee increases are allowed. She said there are several increases in line items that will have a large impact on the budget. The College's property insurance premium is increasing 10% and the premiums for all healthcare plans are increasing, in some cases significantly. The College is not at this time allowed to provide cost of living increases to salaries. She said she is still trying to determine the amount that the College can subsidize healthcare plan premiums for employees. She said increases to the healthcare premiums are a direct result from the \$4.9 million in claims for COVID-19 related illnesses to the University of Arkansas' healthcare plan in 2020. She said Workday implementation will begin July 1, 2021. Part of the cost for the system was financed by the UA System and part paid by the College. She said the College will have to pay for two software systems (Workday and Colleague) until 2025, when the student portion of the Workday software is expected to be implemented. She described the various sources of funding related to COVID-19 federal bills noting there is a limited time to spend the funds. She said the College may be able to use

some to the COVID funding to recover lost revenue. She said the College is looking at several long-term projects such as replacing the boiler in Independence Hall and upgrading or replacing technology infrastructure as possible uses for the funding.

Legislative Update – Ms. Frazier provided a brief update on bills affecting the College noting that both Rep. Stu Smith and Sen. James Sturch have been active and strong supporters of community colleges in the state. She also said that Rep. Smith voted “no” on a bill that would allow nursing homes to provide Certified Nursing Assistant training to their employees thereby bypassing the need for those courses at colleges. Although the bill passed, he stood up for the College.

Nominations for officers & Nominations for new members – Ms. Frazier discussed the need for Chairman Williams to appoint a nominating committee for new members as well as a slate of officers. A vote will occur in June.

There are two positions that will need replacements and three positions that can be re-appointed. Chairman Williams will reach out to the board in May.

Other business:

Chairman Williams presented a letter to Ms. Frazier on behalf of the Board of Visitors expressing their appreciation for her work as a faculty member and chancellor of the College.

April 15, 2021

To Chancellor Deborah Frazier:

The Board of Visitors of the University of Arkansas Community College at Batesville wish to extend our sincere gratitude and appreciation for your years of service and leadership to the College.

The campus has experienced significant growth and advancement throughout your 14-year leadership as Chancellor. Students, colleagues, and our community are better because of your teaching, advocacy, and kindness. You have taught us to continually pursue accurate information and to find wisdom through diverse perspectives.

Through a mastery of the art of relationship building, your diligent work to cultivate partnerships between UACCB, the community, and other institutions has pushed the institution forward as well as had a positive impact on the community. Your commitment to continuous improvement and the pursuit of opportunities that will enhance student success led to the completion of the Cosmetology building, the Nursing and Allied Health building, and the Workforce Training Center. Within these facilities, UACCB provides programs that give individuals avenues to improve their economic standing and obtain a career they are passionate about. Through your philanthropy of scholarship endowments within the UACCB Foundation, you will impact the lives of students for generations to come by ensuring they have the financial means to access higher education.

It is with heavy hearts but our most sincere best wishes that we say farewell as you prepare for your upcoming retirement on May 31, 2021. We are proud to recognize you as an exemplary leader, a remarkable professional, and a steadfast friend.

Sincerely,

The University of Arkansas Community College at Batesville Board of Visitors

- Community Celebration Picnic – May 20, 2021 – 4 p.m. to 6 p.m. Front Lawn MCB
 - To celebrate all the retirees from March 2020 to June 30, 2021.

With no further business, Dr. Michael Hester moved to adjourn, and Mr. Ted Hall seconded. The motion carried and the meeting adjourned at 5:34 p.m.

Submitted by Ms. Jodie Hightower, assistant to the chancellor.