

I. Overview

The UACCB Board of Visitors (BOV) consists of 12 members and in order to effectively fulfill their responsibilities, members are expected to regularly attend and participate in key UACCB meetings and activities.

II. Practice

Key meetings and activities include the four quarterly BOV meetings each year, any special BOV meeting and the annual UACCB commencement. Should any member miss three of the above meetings in a calendar year, or miss three consecutive meetings (to include commencement), the retention of the member on the Board of Visitors shall be addressed by the BOV in an executive session.

The Chair will make a reasonable effort to notify the applicable BOV member in advance of any such scheduled meeting, and the member will have the opportunity to discuss the circumstances of the attendance issue with the BOV in the executive session.

The BOV will consider the reasons associated with the member's absence, his/her previous attendance history, his/her participation in other UACCB and BOV activities and other related matters of extenuating circumstance in determining a course of action.

Potential courses of action include:

- Recommending the member continue on the BOV with expectations that attendance improve
- Recommending the member take a Leave of Absence (not to exceed 1-year) with the opportunity to return to the BOV after the Leave of Absence
- Recommending the member be removed from an officer position on the BOV but be retained as a member of the BOV with expectations that attendance improve
- Recommending the member be retained on the BOV but not be recommended for a successive term upon expiration of his/her current term
- Recommending the member be removed from the BOV and his/her position be filled with a new appointment
- Other similar outcomes

III. Clarifying Points

The Chair of the Nominating Committee and the Chancellor will ensure new Board of Visitor candidates are aware of BOV attendance expectations during the BOV nomination process.

Adopted: January 29, 2015