

**UNIVERSITY OF ARKANSAS COMMUNITY COLLEGE
PURCHASING DEPARTMENT
P O Box 3350
Batesville, AR 72503
Tel: 870-612-2030
Fax: 870-612-2123**

Act 157 of 2007 of the Arkansas Regular Legislative Session **requires** that any contractor, business or individual, having a public contract with a state agency for professional services, technical and general services, or any category of construction, in which the total dollar value of the contract is \$25,000 or greater must **certify, prior to the award of the contract**, that they do not employ or contract with any illegal immigrants.

For purposes of this requirement, “*Illegal immigrants*” means any person not a citizen of the United States who has:

- (A) Entered the United States in violation of the Federal Immigration and Naturalization Act or regulations issued the act;
- (B) Legally entered but without the right to be employed in the United States; or
- (C) Legally entered subject to a time limit but has remained illegally after expiration of the time limit.

This is a mandatory requirement. Failure to certify will result in our inability to issue a Purchase Order or Contract to you or your company.

Bidders shall certify online at <https://www.ark.org/dfa/immigrant/index.php/user/welcome>

Click on: “Procurement” on left-side information bar

Click on: Illegal Immigrant Reporting

Click on: “Vendor” Illegal Immigrant Contracting Disclosure Reporting Screen

Click on: “Vendor Submit Disclosure Form” to complete all fields required for the certification – then indicate below and sign this form to submit with your bid. *****NOTE*** Bid Number field is applicable if known.**

REQUIRED: Print Screenshot and include with your proposal and/or contract.

If you have any questions, please call the UACCB Purchasing Department at 870-612-2030.

Thank you.

Peggy W. Jackson, CPPB
Agency Procurement Official
Purchasing Specialist

TO BE COMPLETED BY BUSINESS OR PERSON SUBMITTING BID RESPONSE OR CONTRACT:

Please check the appropriate statement below:

_____ We certified that we are not an illegal immigrant or do not employ or contract with any illegal immigrants.

Date of certification: _____

_____ We cannot so certify at this time, and we understand that a contract cannot be awarded until we have done so.

Reason for non-certification: _____

Name of Company: _____

Signature: _____

Name & Title: _____
(Printed or typed)

Date: _____