University of Arkansas Community College at Batesville

Degree Plan **Business Services-Software Applications** **_____ Catalog**
Technical Certificate

Name: _____ **ID#: _____**

Graduation Term: _____ **Advisor: _____**

Semester	**Course**			**Credit Hours**
_____	CIS	1003	Introduction to Computers	3
_____	ENG	1103	English Composition I	3
_____	MTH	0013	Intermediate Algebra	3
				9

Technical Education Core

_____	ACC	1013	Principles of Accounting I	3
_____	BUS	1023	Business Communications	3
_____	CIS	1053	Computer Software Applications	3
_____	OFA	1003	Beginning Keyboarding	3
				12

The Major: Software Applications

_____	CIS	1033	PC Hardware Repair I <*fall*>	3
_____	CIS	2013	Applied Electronic Spreadsheet	3
_____	CIS	2063	Database Management <*fall*>	3
_____	CIS	2253	Internet/Web Pages/Software Platform	3
_____	OFA	1033	Word Processing <*spring*>	3
				15

Total Credit Hours 36