

# Tuition and Fees

## Tuition and Fee Payment

Students may not attend classes until they have paid tuition and fees in full, requested a deferment if eligible for a Title IV financial aid program, or made alternate payment arrangements with the Business Office. Pre-registered students must have tuition and fees paid in full or have financial aid eligibility established before the first day of regular registration to maintain pre-registration class selection priority. All other charges, such as payment for lost instructional materials and charges for overdue or lost materials checked out of the Library, must be made prior to graduation, re-enrollment, or the release of transcripts. Personal checks are accepted for payment of accounts. Students may also use VISA, MasterCard or Discover Card to pay tuition, fees, and books. **If payment arrangements are not made prior to the due date, late payment fees may apply.** Auditing a course(s) requires official admission to the College.

A student's residency status for tuition purposes is determined at the time of admission according to the policy established by the University of Arkansas Board of Trustees. **"In-District" residents are legal residents of Independence County. Students shall be admitted to UACCB as "in-state" for fee purposes if, at the time of admission they have established a bona fide domicile in Arkansas and they have resided continuously in this state in that bona fide domiciliary status for at least six consecutive months prior to the beginning of the term or semester for which fees are paid.**

### Tuition:

In-District Residents*	\$ 54.00 per credit hour	Out-of-District Residents	\$ 66.00 per credit hour
Out-of-State Residents	\$120.00 per credit hour	Online Courses	\$ 85.00 per credit hour

\*Legal residents of Independence County.

### Required Fees:

Assessment Fee	\$ 5.00 per semester	Transcript Fee	\$ 5.00 per semester
Academic Support Fee	\$ 6.00 per credit hour	Safety Fee	\$ 2.00 per credit hour
Activities/Auxiliary/Facilities Fee	\$ 5.00 per credit hour	Technology Fee	\$ 6.00 per credit hour

### Optional and Program Specific Fees:

Academic Clemency Fee	\$ 15.00
ASSET/COMPASS Fee	\$ 15.00 per test
Aviation Maintenance – General Aviation	\$ 2,200.00 per semester
Aviation Maintenance – Powerplant	\$ 1,625.00 per semester
Aviation Maintenance – Airframe	\$ 1,625.00 per semester
CLEP Fee	\$ 90.00 per test
Credit by Examination Testing Fee	\$ 25.00
Credit by Examination Transcribing Fee	\$ 25.00 per credit hour
Deferred Payment Plan Fee	\$ 25.00
Diploma Replacement Fee	\$ 15.00
Drop Fee	\$ 10.00 per course
Early Childhood (when applicable)	\$ 50.00 per course
EMT-Basic Fee	\$ 90.00 per semester
ID Replacement Fee	\$ 10.00
Industrial Technology Fee	\$ 40.00 per course
Late Payment Fee	\$ 30.00
Paramedic Fee	\$ 75.00 per semester
Practical Nursing Fee	\$ 160.00 per semester
Registered Nursing Fee	\$ 235.00 per semester
Returned Check Fee	\$ 25.00
Science Lab Fee	\$ 20.00 per lab
Surgical Technology Fee	\$ 190.00 per semester
Welding Fee	\$ 60.00 per course

**NOTE: All Nursing and Allied Health fees include costs of student's liability and accident insurance, assessment tests and use of expendable supplies.**

## Refunds – Tuition and Fees

### Withdrawal from Courses / Fall or Spring Terms

Any student who officially withdraws from the College during a fall or spring semester shall be entitled to a refund as follows:

#### Tuition and Fees

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|---|-----------|
| 1. Up to and including the fifth class day              | 100%      |
| 2. From the sixth class day through the tenth class day | 50%       |
| 3. The eleventh class day and after                     | No Refund |

### Dropping a Course(s) / Fall or Spring Terms

Any student who drops one or more courses and continues to be enrolled in the College during a fall or spring semester shall be entitled to individual course refunds as follows:

#### Tuition and Fees

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| 1. Up to and including the fifth day | 100%      |
| 2. The sixth class day and after     | No Refund |

### Withdrawal & Dropping Courses / Summer or Special Terms

Any student who drops a course or officially withdraws from the College during a summer semester or special term shall be entitled to a refund as follows:

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| 1. One to four week courses:                   |      |
| (a) Prior to the start of classes              | 100% |
| (b) Up to and including the first class day    | 100% |
| (c) No adjustments after the first class day   |      |
| 2. Five or six week courses:                   |      |
| (a) Prior to the start of classes              | 100% |
| (b) Up to and including the second class day   | 100% |
| (c) The third through the fifth class day      | 50%  |
| (d) No adjustments after the fifth class day   |      |
| 3. Seven to nine week courses:                 |      |
| (a) Prior to the start of classes              | 100% |
| (b) Up to and including the third class day    | 100% |
| (c) The fourth through the seventh class day   | 50%  |
| (d) No adjustments after the seventh class day |      |
| 4. Ten or twelve week courses:                 |      |
| (a) Prior to the start of classes              | 100% |
| (b) Up to and including the fifth class day    | 100% |
| (c) The sixth through the tenth class days     | 50%  |
| (d) No adjustments after the tenth class day   |      |

The College refund policy is subject to change if required by federal regulation or the UA Board of Trustees. Appeals of the refund policy must be submitted in writing to the UACCB Administrative Cabinet.

Members of the military who receive orders which transfer them out of the area for a prolonged period or members of the National Guard or Reserves who are called to active duty, when such transfer interferes with class attendance, may request a full refund of tuition at any time during the semester. Documentation of orders for transfer must be provided prior to refund being granted. The College has a proration refund policy for students receiving VA benefits. Students receiving VA benefits must request that the prorated refund policy be used for tuition reimbursement.

NOTE: The College will follow the refund policy for “five or six week sessions” when the summer or special term is more than four weeks but less than five weeks.

**NOTE: Class days are identified on the academic calendar located on pages 5 and 6.**

**Failure to attend class does not constitute withdrawal. The appropriate withdrawal process must be followed. Failure to withdraw from classes appropriately may result in owing the federal government repayment of federal funds.**

## REFUNDS – Bookstore

Any student who officially withdraws or drops a class at the College during a fall or spring semester shall be entitled to a refund at the Bookstore as follows:

Up to and including the tenth class day	100%
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Students need to furnish a receipt from the purchase of the book and a student ID when returning a book. The book must be in the same condition as purchased.

Any student who officially withdraws or drops a class at the College during a summer semester or special term shall be entitled to a refund at the Bookstore following the same procedure guidelines as established for withdrawal or dropping a course.

## Cash for Books

If any student misses the refund deadline, the Bookstore will have “Buy Backs” at the end of each semester. The book buy back affords students the opportunity to turn their used books into cash. The Bookstore, through a book wholesaler, may buy college books back for resale in the College bookstore or for secondary market resale.

## Tuition Waiver Policy

Tuition Waivers for **credit classes** may be granted for course work at UACCB. Proper documentation must be submitted to qualify for the waiver. The following students are eligible for tuition waivers:

- ❖ **Senior Citizen Waivers** – Tuition for students age 60 and older is waived. Individuals under this policy must pay all miscellaneous fees that may be required. Enrollment with the senior citizen waiver is limited to a “space available” basis. Tuition waivers **do not** apply to online courses.
- ❖ **Children of policemen and firemen killed or permanently disabled in the line of duty** – Children of policemen or firemen killed or permanently disabled in the line of duty in Arkansas are eligible for waivers of tuition. Benefits are limited to duration of four years or until the age of 25, whichever comes first. Tuition waivers **do not** apply to online courses.
- ❖ **Full-time employees and their dependents** – Tuition remission for full-time employees of the University of Arkansas Community College at Batesville and members of their immediate family may be granted in accordance with UA Board Policy 440.1 and Administrative Memorandum 445.1. “Immediate family” is defined as spouses and dependent children. Dependency must meet the definition of dependency established by the current year Internal Revenue Service regulations.
- ❖ **State police officers and their dependents (Act 291 of 2007)** - Tuition remission for certain police officers and their dependents in accordance with Act 291 of the 86<sup>th</sup> General Assembly of the State of Arkansas is as follows: Covered police officers include: any employee of the Department of Arkansas State Police who holds the rank of state trooper or a higher rank.; any highway police officer who is an employee of the Arkansas Highway Police Division of the Arkansas State Highway and Transportation Department; any officer of the State Capitol Police; or any wildlife officer of the Arkansas State Game and Fish Commission, all of whom have been employed by these agencies for ten (10) or more years. This does not include civilian employees or a person temporarily employed as a covered police officer due to an emergency situation. Dependent means any natural child, stepchild or adopted child of a covered police officer and any individual of whom a covered police officer is the legal guardian. Allowance of tuition waivers is dependent upon the decision of the covered police officer’s employer and is subject to guidelines as set forth by the employer.